



डॉ० भीमराव आंबेडकर विश्वविद्यालय, आगरा
(पूर्ववर्ती आगरा विश्वविद्यालय आगरा)

Adv.No.: RW/03/2023

दिनांक : 13/12/2023

विश्वविद्यालय के केन्द्रीय पुस्तकालय में पुस्तकों की आपूर्ति हेतु टेंडर आमंत्रित किये जाते हैं। पूर्ण पत्राजात को सील बन्द लिफाफे में विश्वविद्यालय के प्रशासन/स्टोर विभाग में जमा करने की अन्तिम तिथि 28.12.2023 है। समस्त जानकारी विश्वविद्यालय की वेबसाइट www.dbrau.ac.in पर उपलब्ध है।
कुलसचिव

APPL
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Dr. B.R. Ambedkar University, Agra (U.P.)
(Formerly Agra University, Agra)

[APPLICATION FORM FOR EMPANELMENT AS BOOK VENDORS]
(Please read the terms and conditions carefully before filling the form)

To,
The Asstt. Librarian
Dr.B.R.Ambedkar University
Agra(U.P)

Sir,

In response to your advertisement for registration and empanelment of vendors for supply of books to your university, please find my/our duly filled application form along with application fee and security deposit and other relevant documents.

- 01 Name of Firm
- 02 Registration No. of FPBAI/GOC.....
(Please enclose a copy of the Registration Certificate)
- 03 Firm's VAT/CST/TIN No.....
- 04 Name of the Proprietor.....
- 05 Name of Partner (if any).....
- 06 Date of Establishment of Firm.....
- 07 Permanent Account No.....
(Attach Copy of PAN No.)
- 08 Do you have Direct Import License.....
- 09 Address.....
Phone No..... Fax No..... Mobile No. of Contact Person(s).....

"The Phases Officer, Dr. B.R. Ambedkar University, Agra" payable at "Agra"

Email Address.....

Website (if any).....

10 List of reputed clients among the Government institutions of higher learning like universities, IITs, IIMs, NITs etc, where you have served as a book vendor. The copies of the satisfactory performance certificate from at least 5 such institutions be attached.

(1)

(2)

(3)

(4)

(5)

11 Annual Turnover of the firm for the last three consecutive financial years (Attach Proof)

(a) 2022-23

(b) 2021-22

(c) 2020-21

Total.....

Average

12 Whether you are income tax payee? If so, please attach a copy of Income Tax Return (ITRs) filed for last three consecutive years along with photocopy of P/L and Balance Sheet duly certified by Chartered Accountant.

13 Order copy and satisfactory supply certificate of a single highest value order for supply of print books to any Central/State University in any one of last three financial years should be attached. Please mention the value of the single highest value order.

14 Are you Distributor/Dealer/Stockist/Exclusive/Preferred agent of the Publishers? If so, please submit the most recent Authority Letters issued by the Publishers.

15 Details of a DD of Rs. 1000/- (Rupees One Thousand Only) as a Registration Fee of empanelment (Non-Refundable) drawn from any nationalised bank favouring

“The Finance Officer, Dr.B.R.Ambedkar University, Agra” payable at “Agra”.

Demand Draft Details

- a) Demand Draft No. _____
- b) Date _____
- c) For Rs _____
- d) Drawn on _____

- 16 Have your firm ever been debarred/blacklisted for doing business from any Government organization? If No, Please furnish an affidavit raised on Non-Judicial stamp paper of Rs. 100/- (Rupees One Hundred Only).
- 17 Does your firm/company possess an ISO Certificate? (Yes/No). If yes, attach a copy of the Certificate.

DECLARATION

I/We do hereby declare that entries made in this application form are true to the best of my/our knowledge and belief. Further the above terms and conditions are acceptable to me/us in letter and spirit.

.....
Signature of the Proprietors with SEAL

Date

Place

At any time of point if any of the documents furnished by the book supplier is found to be false it would be deemed as breach of term of contract and the firm shall be liable for legal action besides termination of empanelment and/or forfeiture of security deposit.

INSTRUCTIONS TO BOOK SUPPLIERS

- 01 Please go through the Eligibility Criteria for Empanelment for supply of print books to the Dr.B.R.Ambedkar University, Library before filling the application form.
- 02 Interested Book Suppliers/Distributors/Vendors should submit application in envelope super-scribing "Application for Empanelment of book suppliers for supply of print books".
- 03 Application will be addressed to "**The Asstt. Librarian, Central Library, Dr.B.R.Ambedkar University, Agra, Uttar Pradesh**".
- 04 The sealed cover should reach in the University Library by any mode i.e. Speed Post or Registered Post only latest by _____ (5.00 PM).
- 05 The application should be signed by authorized person on every page with official seal of the agency/firm.
- 06 Incomplete application forms, application forms not filled properly or received after the due date and time will not be entertained. The decision of the University in this regard shall be final and binding upon the suppliers.
- 07 At any time of point if any of the documents furnished by the book supplier is found to be false it would be deemed as breach of term of contract and the firm shall be liable for legal action besides termination of empanelment and/or forfeiture of security deposit.

Assistant Librarian

ADVERTI
FOR WE



Dr. B.R. Ambedkar University, Agra (U.P.)
(Formerly Agra University, Agra)

Advertisement No. _____

Reference No. _____

Date _____

Empanelment of Vendors for Supply of Print Books to University Library

Applications are invited from reputed Booksellers/Distributors/Vendors to seek empanelment as authorized vendors for supply of books to Central Library, Dr.B.R.Ambedkar University, Agra. Prescribed application form along with the copy of terms and conditions may be downloaded from the University website: <https://dbrau.ac.in/>.

Interested Booksellers/Vendors/Suppliers/Agents/Distributors may respond in the prescribed format given in this document, along with one copy of the requisite documents through Speed Post/Registered Post only. The Envelope should be marked with "Application for Empanelment of Vendors for supply of Print Books". The duly filled application form along with necessary documents and fees may be submitted on or before _____ by 5.00 PM to.

The Librarian

Central Library

Dr. B.R.Ambedkar University

Agra, Uttar Pradesh – 282004

Website : <https://dbrau.ac.in>

Notice No. _____

Asstt.Librarian

Dated: _____