



Dr. Bhimrao Ambedkar University, Agra

A State University of Uttar Pradesh (Paliwal Park, Agra -282004)

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A Documentary Support
for
Matric No. – 1.1.2
employability/ entrepreneurship/ skill development

under the
Criteria - I
(Curriculum Design and Development)

Key Indicator - 1.1

in
Matric No. – 1.1.2

MASTER OF SOCIAL WORKS

1977

Mapping of course to:

 Employability  Entrepreneurship  Skills Development


Registrar
Dr. B.R.A. University, Agra

Department of Social Work
Institute of Social Sciences
Dr. Bhimrao Ambedkar University, Agra
Program: Master of Social Work (MSW)
(Designed under NEP 2020 and based on CBCS)

(Implemented from session 2022-23)

Seats: 45

Mode: Regular

Duration: 4 Semesters/2 Years

Total Credits: 100 Minimum

Credits: I & II Sem. (first year): 52 credits + III & IV Sem. (Second Year): 48 credits = 100 credits

First year Exit: Min 52 credits: B.S.W/BA. (Research) in Social Work,

Second year completion: Min 100 credits: M.S.W. (Social Work)

Eligibility Criteria:

The eligibility criteria for admission in Master of Social Work (M.S.W.) is as follows:

1. All the admission to M.S.W. course shall be on the basis of Admission Test.
2. Candidates should have a Bachelor's degree / Master degree or its equivalent in any discipline with minimum 50% marks from a recognized University/Institution. Five percent relaxation for SC/ST's will be considered as per state Government norms /University Rules.
3. Reservation of seats for various categories shall be as per the Uttar Pradesh Government Rules and regulations.
4. The filed work will be conducted on Wednesday and Thursday of every week.

Semester I

Major Courses

S. No.	Course No.	Course Title	Credits	L:T:P	Internal	External	Teaching Hours
1	SWM-101	Introduction to Society	4	3:1:0	25	75	60 hours
2	SWM-102	Psychology and Social Work Practice	4	3:1:0	25	75	60 hours
3	SWM-103	Theory and Practice of Social Work	4	3:1:0	25	75	60 hours
4	SWM-104	Social Work with Individuals	4	3:1:0	25	75	60 hours
5	SWM-105	Field Work	4	0:0:4	100		120 hours
Major: Industrial Training/Survey/Research Project							
6	SoWM.-106	Field Survey	4	0:0:4	100		120 hours

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Semester IIMajor Courses

S N O	Course No.	Course Title	Credits	L:T:P	Internal	External	Teaching Hours
1	SWM-201	Social Work with Groups	4	3:1:0	25	75	60 hours
2	SWM-202	Community Organization and Social Action	4	3:1:0	25	75	60 hours
3	SWM-203	Social Work Research	4	3:1:0	25	75	60 hours
4	SWM-204 (A)	Indian Labour Problems and Legislations OR	4	3:1:0	25	75	60 hours
	SWM-204 (B)	Urban and Rural Community Development-I OR					
	SWM-204 (C)	Medical & Psychiatric Social Work-I OR					
	SWM-204 (D) Specialization- Any one	Correctional Social Work-I					
5	SWM-205	Field Work	4	0:0:4	100		120 hours

Major: Industrial Training/Survey/Research Project

6	SWM-206	Industrial Field Visits	4	0:0:4	100	120 hours	
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Minor Elective: Value added course offered to other Faculty (to be completed in 1st or 2nd semester)

7	SWM-207	Practice of Social Work (Divyangjan /Aging /Women empowerment)	4	3:1:4	25	75	60 hours
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one elective course will be selected by students from other faculty, to be completed in 1st or 2nd semester

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Semester-III

Major Courses

S. No.	Course No.	Course Title	Credits	L:T:P	Internal	External	Teaching Hours
1	SWM-301	Social Policy and Welfare State	4	3:1:0	25	75	60 hours
2	SWM-302	Social Statistics and Computer Application	4	3:1:0	25	75	60 hours
3	SWM-303	Social Work Administration	4	3:1:0	25	75	60 hours
4	SWM-304(A)	Human Resource Management and Employee Relations	4	3:1:0	25	75	60 hours
	SWM-304(B)	OR Urban & Rural Community Development-II					
	SWM-304(C)	OR Medical & Psychiatric Social Work-II					
	SWM-304(D) Specialization (Any one)	OR Correctional Social Work-II					
5	SWM-305	Field Work	4	0:0:4	100		120 hours
Major: Industrial Training/Survey/Research Project							
8	SWM-306	Research Project -I	4		100		120 hours

Semester IV

Major Courses

S. No.	Course No.	Course Title	Credits	L:T:P	Internal	External	Teaching Hours
1	SWM-401	Principles of Management and Organizational behaviour	4	3:1:0	25	75	60 hours
2	SWM-402	Marginalized Communities: Issues and Interventions	4	3:1:0	25	75	60 hours
3	SWM-403	Human Rights and Social Justice	4	3:1:0	25	75	60 hours
4	SWM-404	Social Development	4	3:1:0	25	75	60 hours
5	SWM-405	Field Work (Block Placement for 90 days / Twelve Weeks)	4	0:0:4	100		120 hours

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Major: Research Project

8	SWM-406	Research Project-II	4	0:0:4	100	120 hours
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Summary

Semester	Major Courses	Minor Elective (other faculty)	Industrial Training/Survey /Research Project	Total
1	20	4/5/6	4	Min 52
2	20		4	
3	20		4	Min 48
4	20		4	
Total				100

Duration: Six Months: 90 Days = 90(days)/6(days) =15 weeks

- 1. credit theory =15 hours of teaching in a semester
- 2. credit practical =30 hours of teaching in a semester
- The Research Projects will be decided by the concerned faculty members of the department. **RP-I:** Research methodology and Review of related literature will be completed in the third semester and final **(RP-II)** will be submitted in the fourth semester.
- The each course/paper of MSW (Master of Social Work) will be of 100 marks, out of which 25 marks will be evaluated through internal assessment whereas external will be of 75 marks.
- The major course, Industrial training/ Survey/ Research Project in Ist and IIIrd Semesters will be evaluated through internal assessment. The Same in IInd and IVth Semesters will be evaluated by external examiners.
- Field Work and Major Course (Industrial Training/ Survey/ Research Projects) for each semester will be as under:

I-Semester

- SWM-105, Field Work (Observational Visits)
- SWM-106, Field Survey (Rural Communities / Rural Camp)

II- Semester

- SWM-205, Field Work (Concurrent / Communities Development in slums)
- SWM-206, Industrial Field Visits (Training/ Industrial Visits)

III- Semester

- SWM-305 Field Work (Employees Relations / Trade Union)

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- SWM-306, Research Project-I

IV- Semester

- SWM-405 Field Work (Block Placement / Internship as per specialization for 90 days or twelve weeks)
- SWM-406 Research Project-II

Field Work (I and II semester)

There shall be compulsory training in the application of professional skills. This field work training shall be supervised at all levels in the all the semester except semester IV by field work Supervisor/Coordinator. Field work supervision shall be done by the field work supervisor through on the spot supervision in the field situation and in individual/ group conferences. In each semester, field work will be assigned 100 marks (field work and viva-voce). For a pass, the student must obtain a minimum of 40 marks in aggregate.

The performance of the filed work will be evaluated by a Board of Examiners consisting of the field work supervisors and the members of the staff nominated for the purpose. The Head of the Department Shall be the Chairman. The evaluation of field work will be done on the basis of the records maintained by the students, reports of the supervisors based on their own evaluation and also the remarks of the agency-head (if any), and evaluation done during the individual and group conference and the viva-voce examination.

The content, method, agencies of filed work and number of visits shall be decided by the Head of the Department from time to time.

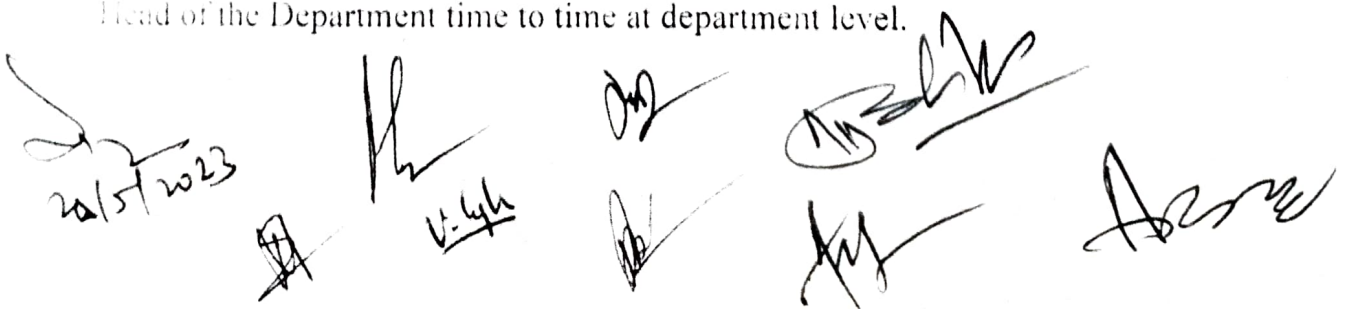
Field work III and IV

Field work in semester III shall aim at giving a greater insight to the students in the working of the agency/agencies and affording them an opportunity of actual work experience as per specialization of students.

However, filed work of the IV semester will be in nature of Block Placement Internship, by placing the student in any agency for longer period of not less the twelve weeks after the IVth semester examination in the summer recess. This placement will be made in an agency closely related to the course on labour, rural or medical and psychiatric social work, or correctional social work.

This field work supervised by Training and Placement Coordinator appointed by the Head of the Department time to time at department level.

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The marks assigned shall be 100 to each semesters' field work and the evaluation shall be done in the manner prescribed for evaluation of filed work of first and second semester.

Note:- The field work in all the Semester will be 16 hrs per week except fourth semester.

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SWM-101

INTRODUCTION TO SOCIETY

Max. Marks: 100 (25 –IA / 75 –EA) Credits: 04

UNIT-I UNDERSTANDING SOCIOLOGY

- 1.1 Sociology: Concept, Meaning and Scope
- 1.2 Society: Concept, Definition and Characteristics
- 1.3 Social Groups: Concept, Types and Importance
- 1.4 Social Work and its Relationship with Sociology and Economics

UNIT-II ELEMENTS OF SOCIETY

- 2.1 Social Institutions: Marriage, Family and Religion
- 2.2 Social Stratification: Meaning and Function
- 3.3 Social Control: Meaning, Concept and Means of Social Control
- 3.4 Culture: Meaning, Concept and Components

UNIT-III SOCIAL DYNAMICS

- 3.1 Socialization: Concept and Agents of Socialization
- 3.2 Social Change: Concept, Factors and theories of Social Change
- 3.3 Social Processes: Cooperation, Competition, Conflict, Accommodation and Assimilation
- 3.4 Social Development and Movement: Meaning, Concept and Relevance

UNIT-IV CONTEMPORARY SOCIAL CONCERNS

- 1.1 Social Deviance: Concept, Meaning and Types
- 1.2 Social Disorganization: Concept, Personal, Family and Community Disorganization
- 1.3 Agrarian Social Structure : Issues and Problems
- 1.4 Major Social Issues and Concerns

SUGGESTED READINGS

- 1. Sociology: A systematic Introduction – Johnson, H.M.
- 2. Society: An Introductory Analysis – Maclver, R.M. and Page, C.H.
- 3. Social Theory – Wilson, J.
- 4. Sociology – Horton, P.B. and Hunt, C.C.
- 5. Social change in Modern India – Srinivas, M.N.
- 6. Modernisation of Indian Tradition – Singh, Y.
- 7. Human Society – Davis, K.
- 8. Social stratification: The Forms and Functions of Inequality – Tumin, M.N.

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PSYCHOLOGY AND SOCIAL WORK PRACTICE

Max. Marks: 100 (25 –IA / 75 –EA) Credits: 04

UNIT-I

PSYCHOLOGY: AN INTRODUCTION

- 1.1 Psychology: Meaning, Scope and its Branches
- 1.2 Concept of Human Growth and Development
- 1.3 Stages of Human Development
- 1.4 Relevance of Psychology for Social Work Profession

UNIT-II

UNDRSTANDING HUMAN BEHAVIOUR

- 2.1 Motivation: Definition, Need, Types and Theories
- 2.2 Attitude: Meaning, Nature, Formation and Measurement
- 2.3 Learning: Meaning, Types, Styles and Theories
- 2.4 Perception: Definition, Effects of Motivation and Emotions on Perception

UNIT-III

PERSONALITY AND ITS THEORIES

- 3.1 Personality: Meaning, Concept, Types and Development of Personality
- 3.2 Theories of Personality: Carl Jung, Adler and Allport
- 3.3 Learning Theories: Stimulus Response and Reinforcement Theory
- 3.4 Psycho-analytical Theory

UNIT-IV

NORMALITY AND ABNORMALITY

- 4.1 Normal and Abnormal Behaviour: Meaning and Types
- 4.2 Personality Disorders and Transactional Analysis
- 4.3 Stress, Anxiety and Phobia
- 4.4 Social Work Intervention in the Area of Mental Health

SUGGESTED READINGS

- 1. Introduction to Psychology – Davidoff, L.L.
- 2. Psychology : An Introduction to a Behavioural Science – Lindgren, H.C. and Byrne, D.
- 3. Introduction to Psychology – Morgan, C.T., King, R.A., Weisz, J.R. and Schopler, J.
- 4. Theories of Personality – Hall, S.C., and Lindzey, G.
- 5. Introduction to Psychology – Fernald, L.D. and Fernald, P. S.
- 6. Psychology – The Fundamentals of human behaviour.
- 7. Individual in Society – Krech, D. Crutch field, R.S. and Ballachey.
- 8. An Introduction to Social Psychology – Kuppuswami, B.

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THEORY AND PRACTICE OF SOCIAL WORK

Max. Marks: 100 (25 –IA / 75 –EA) Credits: 04

UNIT-I BASIC CONCEPT OF SOCIAL WORK

- 1.1 Social Work and Other Related Concepts (Social Welfare, Social Service, Social Development Justice & Social Work) and Scope
- 1.2 Social Work: Goals and Objectives
- 1.3 Philosophical Tenets, Values and principles of Social Work Profession
- 1.4 Principles of Social Work

UNIT-II HISTORY OF SOCIAL WORK

- 2.1 Historical Development of Social Work in U. K. and U. S. A.
- 2.2 Social Reform Movements in India
- 2.3 Evolution of Social Work Education in India
- 2.4 Current Issues of Social Work Education in India

UNIT-III SOCIAL WORK AS A PROFESSION

- 3.1 Attributes of a Profession
- 3.2 Social Work Education and Training in India
- 3.3 Code of Ethics for Social Workers
- 3.4 Fields of Social Work

UNIT-IV SOCIAL WORK APPROACHES

- 4.1 Concept and Importance of System Approach
- 4.2 Marxist, Radical and Feminism Approach
- 4.3 Integrated Approach and Social Justice Approach
- 4.4 Right Based Approach and Empowerment

SUGGESTED READINGS

- 1. Concept and methods of Social work – Friendlander, W.A.
- 2. The Field of Social work – Fink, A.E.
- 3. Essays on Welfare State – Titmus R.
- 4. History and Philosophy of Social Work – Wadia, A.R.
- 5. Ethical Issues in Social Work – Yelaja, S.A.
- 6. Values in Social Work – C.C.E.T.S. W (London).
- 7. Social Work and Social Work Education – Gore, M.S.
- 8. Reflections on Social Work Education – Kendall, K.A.

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SOCIAL WORK WITH INDIVIDUALS

Max. Marks: 100 (25 –IA / 75 –EA) Credits: 04

UNIT-I SOCIAL CASE WORK: AN INTRODUCTION

- 1.1 Social Case Work: Concept, Objectives and Historical Development
- 1.2 Client- Worker Relationship
- 1.3 Components of Case Work
- 1.4 Principles of Case Work

UNIT-II CASE WORK PROCESS

- 2.1 Case Work Process: Meaning and Objectives
- 2.2 Intake, Study and Diagnosis and Treatment/Intervention
- 2.3 Evaluation and Termination
- 2.4 Theories of Case Work Practice

UNIT-III TECHNIQUES AND SKILLS IN CASE WORK

- 3.1 Interviewing, Listening and Home Visit
- 3.2 Transference and Counter Transference
- 3.3 Counselling, Psychotherapy
- 3.4 Recording in Case Work

UNIT-IV THERAPUTIC APPROACHES IN CASE WORK

- 4.1 Behaviour Modification Approach
- 4.2 Problem Solving Approach
- 4.3 Crises Intervention Approach
- 4.4 Eclectic Approach

SUGGESTED READINGS

1. Social Case Work – Harris, F.J.
2. Social Case Work : Principles and Practice – Times, N.
3. The case work Relationship – Biesteck, F.P.
4. Process of case work – Nursten, J.
5. Social Case Work: A Problem Solving Process – Perlman, H.H.
6. Interviewing : Its Principles and Methods – Garrett, A.
7. Handbook on Social Case Recording – Bristol, M.
8. Integrated methods of social work – Singh, R.V.

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SWM-105

Field Work (Observational visits, Seminar, Presentation) + Viva-Voce

Max. Marks: 100, Credits: 04


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SWM-201

SOCIAL WORK WITH GROUPS

Max. Marks: 100 (25 –IA / 75 –EA) Credits: 04

UNIT-I INTRODUCTION TO GROUP AND GROUP WORK

- 1.1 Social Group: Concept, Characteristics and Types
- 1.2 Group Work: Meaning, Concept and Goals
- 1.3 Historical Development of Group Work
- 1.4 Components of Group

UNIT-II ESSENTIALS IN GROUP WORK PRACTICE

- 2.1 Principles of Group Work
- 2.2 Models of Group Work (Social Goal, Remedial and Reciprocal Model)
- 2.3 Group Work Techniques
- 2.4 Skills in Group Work Practice

UNIT-III GROUP WORK PROCESS

- 3.1 Stages of Group Development
- 3.2 Planning and Programming in Group Work
- 3.3 Group Dynamics
- 3.4 Leadership in Group

UNIT-IV GROUP WORK IN DIVERSE SETTINGS

- 4.1 Group Work with Disaster Victims
- 4.2 Group Work with HIV/AIDS affected Persons
- 4.3 Group Work in Correctional and Industrial Setting
- 4.3 Recording in Social Group Work

SUGGESTED READINGS

1. Social Group Work – Principles and Practice – Trecker, H. B.
2. Social Group Work – A Helping Process – Konepka, G.
3. Perspectives on Social Group Work Practices – Alissi, A.S.
4. Social Work Through Group Process – Klein, A.F.
5. Group in Social Work – An Ecological Perspective – Bal-Gopal, P.R. and Vassils T.V.
6. Individual change through Small Groups – Sundel, M., Glasser, P., Sarri, R., Vinter, R.
7. An Introduction to Group Work Practice – Toselane, R.W., Rivas, R.F.
8. Social Work with Group – Northern, H.
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COMMUNITY ORGANIZATION AND SOCIAL ACTION

Max. Marks: 100 (25 –IA / 75 –EA) Credits: 04

UNIT-I-CONCEPTUAL FRAMEWORK

- 1.1 Community: Concept, Types and Issues; Structural and Functional Aspect
- 1.2 Community Organization: Meaning, Objectives and Indigenous Principles
- 1.3 Community Work: Concept and Components
- 1.4 Community Development: Approaches and Principles

UNIT-II ESSENTIALS OF COMMUNITY ORGANIZATION

- 2.1 Process of Community Organization
- 2.2 Methods of Community Organization (Awareness, Planning and Organizing, Education, Networking, Participation and Leadership)
- 2.3 Models of Community Organization
- 2.4 Approaches to Community Organization

UNIT-III TECHNIQUES OF COMMUNITY ORGANIZATION

- 3.1 Community Leadership and Community Empowerment
- 3.2 Participatory Learning Appraisal and Participatory Rural Appraisal
- 3.3 Community Resources and their Mobilization
- 3.4 Community Organizer: Roles and Skills

UNIT-IV SOCIAL ACTION

- 4.1 Social Action: Concept, Need and Objectives
- 4.2 Process of Social Action and Principles of Social Action
- 4.3 Models and Strategies of Social Action
- 4.4 Case Studies of Social Action

SUGGESTED READINGS

- 1. Community Organising – Brager, G. And Specht, H.
- 2. Community Work – Jones, D. And Mayo, M.
- 3. Community Organisation – Theory, Principles and Practice – Ross, M.G.
- 4. Community Psychology – Iscoe, I and Spielberger
- 5. Caste, Class and Power – Beteille, A.
- 6. Politics of Mass Society – Kornshouser, W.
- 7. Social Change – Moore, W.E.
- 8. Social Work and Social Action – Siddiqui, H.Y.

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SWM-203

SOCIAL WORK RESEARCH

Max. Marks: 100 (25 –IA / 75 –EA) Credits: 04

UNIT-I SOCIAL SCIENCE RESEARCH

- 1.1 Social Science Research: Meaning, Concept and Characteristics
- 1.2 Basic Elements of Social Science Research and Social Work Research
- 1.3 Social Survey, Social Phenomenon and Social Work Research
- 1.4 Approaches to Social Science Research

UNIT-II SOCIAL SCIENCE RESEARCH PROCESS

- 2.1 Scientific Method: Formulation of Research Problem
- 2.2 Research Designs: Exploratory, Descriptive and Explanatory
- 2.3 Hypothesis: Concept, Characteristics, Types and Formulation
- 2.4 Experimental Research Design: Pre, True and Quasi

UNIT-III SAMPLING

- 3.1 Sampling: Concept, Need and Procedure
- 3.2 Sampling Method: Probability, Non-Probability and types
- 3.3 Types of Probability and Non-Probability Sampling
- 3.4 Determination of Sample Size

UNIT-IV METHODS AND TOOLS OF DATA COLLECTION

- 4.1 Interview Method and Questionnaire
- 4.2 Observation and Case Study Method and Area Study
- 4.3 Project Formulation and Report Writing
- 4.4 Research Report Writing and Ethics in Social Work Research

SUGGESTED READINGS

1. Methods in Social Research – Goods J. And Hall, P.M.
2. Introduction to Social Research – Doby, J.J. (Ed.)
3. Social Work Research – Polyansky, N.A. (Ed.)
4. Logic of Survey analysis – Rosenberg, M.
5. Research Designs and Strategies – Shah, P.V.
6. Reporting Research – Shah, P.V.
7. Scientific Social Surveys and Research – Young P.V. and Schmid, C.F.
8. Design of Social Research – Ackoff, R.L.

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SWM-204 (A)

INDIAN LABOUR PROBLEMS AND LEGISLATIONS

Max. Marks: 100 (25 –IA / 75 –EA) Credits: 04

UNIT-I INDIAN LABOUR

- 1.1 Industrial Workforce: Concept, Characteristics, Types and Problems
- 1.2 Labour in Organised and Unorganised Sectors
- 1.3 Labour Welfare: Concept, Meaning and Approaches
- 1.4 Provisions, Policies and Programme for Labour Welfare

UNIT-II TRADE UNIONISM IN INDIA

- 2.1 Trade Unionism: Concept, Nature and Types
- 2.2 Trade Union Movements in India and Trade Union Act, 1926
- 2.3 Shops & Commercial Establishments Act, 1962
- 2.4 The Child Labour (Prohibition and Regulation) Act, 1986

UNIT-III SOCIAL SECURITY AND ADMINISTRATION

- 3.1 Social Security: Meaning, Methods and Philosophies
- 3.2 Welfare Administration in Industrial Settings
- 3.3 Minimum Wages Act, 1948, Payment of Wages Act, 1936
- 3.4 Maternity Benefit and Unorganised Workers' Social Security Act, 2008

UNIT-IV RELATED LEGISLATIONS

- 4.1 Factories Act, 1948; The Industrial & Employment (Standing Orders) Act, 1946
- 4.2 EPF Act, 1952 & Payment of Gratuity Act, 1972
- 4.3 The Employees Compensation Act, 1923 & ESI Act, 1948
- 4.4 Building and Other Construction Workers Act, 1996

SUGGESTED READINGS

1. Labour Problems in Indian Industry – Giri, V.V.
2. Principles of Labour – Moorthy, M.V.
3. Labour Problems and Social Welfare – Saxena, R.C.
4. Labour welfare in India – Void, K.N.
5. Social Security in India – Srivastava, P.C.
6. Labour Welfare, Trade, Unionism and Industrial Relations – Punekar, S.D. and Others.
7. Report of the Committee on Labour Welfare – Ministry of Labour Welfare, New Delhi.
8. Implementation of Labour Enactments – Sanarikar, S.S. (Bombay: Popular Prakashan) Relevant Bare Acts.

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SWM-204 (B)

URBAN AND RURAL COMMUNITY DEVELOPMENT-I

Max. Marks: 100 (25 –IA / 75 –EA) Credits: 04

UNIT-I URBAN COMMUNITY DEVELOPMENT

- 1.1 Urban Community Development: Meaning, Principles and Strategies
- 1.2 Urban Community Development in India
- 1.3 Urbanization and Industrialization: Issues, Problems and Challenges
- 1.4 Migration (Domestic & International): Causes, Consequences and Measures

UNIT-II URBAN MUNICIPAL ADMINISTRATION

- 2.1 Urban Development Policies and Programmes
- 2.2 Urban Municipal: Structure and Composition
- 2.3 Functions of Urban Municipal Corporation
- 2.4 Current Issues in Urban Development

UNIT-III RURAL COMMUNITY DEVELOPMENT

- 3.1 Rural Community: Meaning and Characteristics
- 3.2 Historical Perspectives of Rural Community Development in India & U.P.
- 3.3 Rural Community Development Programmes
- 3.4 Efforts of Civil Society for Rural Development

UNIT-IV PANCHAYAT RAJ AND RURAL DEVELOPMENT

- 4.1 Panchayat Raj: Historical Development
- 4.2 73rd & 74th Constitutional Amendments
- 4.3 Panchayats: Structure, Functions and Powers
- 4.4 Panchayat Raj Act, 1994

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MEDICAL AND PSYCHIATRIC SOCIAL WORK-I

Max. Marks: 100 (25 –IA / 75 –EA) Credits: 04

UNIT-I MEDICAL SOCIAL WORK

- 1.1 Medical Social Work: Concept, Meaning and Ethics
- 1.2 Values and Principles of Medical Social Work
- 1.3 Health: Concept and Indicators
- 1.4 Models of Health

UNIT-II HEALTH CARE AND APPROACHES

- 2.1 Public Health Care
- 2.2 Private Health Care
- 2.3 Approaches to Health
- 2.4 Social Work in Health Care Settings

UNIT-III PSYCHIATRIC SOCIAL WORK

- 3.1 Psychiatric Social Work: Meaning, Concept and Fields
- 3.2 Historical Development of Psychiatric Social Work in USA, UK and India
- 3.3 Mental Health: Concept, Well-being and Illness
- 3.4 Models of Mental Illness

UNIT-IV MENTAL DISORDERS AND THEIR MANAGEMENT

- 4.1 Mental Disorders
- 4.2 Management of Mental Illness
- 4.3 Behavioural and Developmental Problems of Children and Adolescents
- 4.4 Role of Social Worker in Mental Health Settings

SUGGESTED READINGS

- 1. Practising Health for All – Morkey David, Rohde Jon and Williams, G.
- 2. Community Health: An Epidemiological Approach – Smith, Bryan C.
- 3. Social Work Practice in the Health Field – Banlatt, Harriet M.
- 4. Social Aspects of Illness – Codey, Carel H.
- 5. Research in the Service of Mental Health – Segal, J. (Ed.)
- 6. Research in Community and Mental Health – Simmons, R. G. (ed.)
- 7. Social Dimensions of Mental Health – WHO, Geneva.
- 8. Mental Health and Mental Illness – Roberts N.

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SWM-204 (D)

CORRECTIONAL SOCIAL WORK-I

Max. Marks: 100 (25 –IA / 75 –EA) Credits: 04

UNIT-I INTRODUCTION TO CORRECTIONAL SOCIAL WORK

- 1.1 Correctional Social Work: Meaning, Concept and Scope
- 1.2 Social Work Practice in Correctional Settings
- 1.3 Social Work Practice in Correctional Settings
- 1.4 Role of Correctional Social Worker in Various Settings

UNIT-II CRIMINOLOGY

- 2.1 Crime: Meaning, Concept and Types
- 2.2 Theories of Crime
- 2.3 Criminal Procedure Code and IPC: Conceptual Understanding
- 2.4 Basic Understanding of Major and Minor Acts

UNIT-III CORRECTIONAL LAWS AND PROCEDURES

- 3.1 Probation, Parole and After Care
- 3.2 Correctional Institutions: Protective, Observation and Special Homes
- 3.3 transfer of Prisoners Act. 1950
- 3.4 Punitive Measures in India


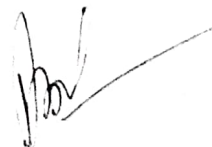
UNIT-IV RELATED LEGISLATIONS

- 4.1 Juvenile Justice (Care and Protection of Children) Act, 2015
- 4.2 Immoral Traffic Prevention Act, 2006
- 4.3 Mental Health Act. 1987
- 4.4 Reformatory School Act. 1987

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SWM-205

FIELD WORK

(16 Hours per week, method oriented. Placement in Rural Communities/ slums)

Max. Marks: 100, Credits: 04

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SWM-207

Practice of Social Work

Value Added Course as Minor Elective for Other Faculties (Second Semester)

Max. Marks: 100 (25 -IA / 75 -EA) Credits: 04

UNIT-I DIVYAGJAN: AN INTRODUCTION

- 1.1 Divyangjan: Concept, Philosophy and Strategies D for Mainstreaming
- 1.2 Understand about RCI Act, PWD. Act, and National Trust Act.
- 1.3 Programme for Divyangjan and Role of Government and NGO.
- 1.4 Divyangjan Adhikar Adhiniyam 2016 and 2017

UNIT-II AGING:

- 2.1 Definitions of old Age: Biological. Social. Psychological and Cultural
- 2.2 Demographic Aging in India and Implication
- 2.3 Psychological and Sociological Theories of Aging
- 2.4 Changing roles, powers and status of older person

UNIT-III EMPOWERMENT:

- a. Empowerment: Concept, forms and Tools
- b. Models of Social Empowerment
- c. Approach to Social Work Practice and its relevance in Indian Context
- 3.4 Policies and Programmes for Women's Empowerment

UNIT-IV APPROACHE OF SOCIAL WORK:

- 4.1 Behaviour Modification Approach
- 4.2 Problem Solving Approach
- 4.3 Crises Intervention Approach
- 4.4 Role of Social Workers in empowerment of Women, and Divyangjan

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SWM-301

SOCIAL POLICY AND WELFARE STATE

Max. Marks: 100 (25 –IA / 75 –EA) Credits: 04

UNIT-I INTRODUCTION TO SOCIAL POLICY

- 1.1 Social Policy: Meaning, Concept and Principles
- 1.2 Sources of Social Policy: Primary and Secondary Sources
- 1.3 Social Policy, Social Development and Models of Social Policy
- 1.4 Models and Approaches of Social Policy

UNIT-II PROCESS OF SOCIAL POLICY

- 2.1 Process of Social Policy Formulation : structures and Process
- 2.2 Implementation of Social Policy: Role of Different Agencies
- 2.3 Monitoring and Evaluation of Social Policy
- 2.4 Major challenges of Implementation

UNIT-III SOCIAL PLANNING

- 3.1 Social Planning: Concept, Need and Models
- 3.2 Process of Social Planning in India
- 3.3 Decentralised Planning, Levels of Social Planning
- 3.4 Impact of Globalization on Social Planning in India

UNIT-IV WELFARE STATE AND GOVERNANCE

- 4.1 State and Welfare State: Concept and Meaning
- 4.2 Governance: Executive, Legislative, Judiciary and Bureaucracy
- 4.3 Determinants of Governance and Good Governance
- 4.4 Civil Society: Concept and Importance

SUGGESTED READINGS

1. Social Policy: An Introduction – Titmuss, R.M.
2. Social Theory and Social Policy – Pinker, R.A.
3. Social Policy in the third World – Macpherson, Stewart.
4. Social Policy in India – Kulkarni, P.D.
5. Human Service Organisations – Hasenfed, Y. And English, R. (ed.)
6. Social Welfare Administration – Patti, R.
7. Social Work Administration – Skidamore
8. Social Administration – Slavin, S. (Ed.)

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SWM-302

SOCIAL STATISTICS AND COMPUTER APPLICATION

Max. Marks: 100 (25 –IA / 75 –EA) Credits: 04

UNIT-I SOCIAL STATISTICS

- 1.1 Social Statistics: Meaning and Concept
- 1.2 Use of Social Statistics in Social Research
- 1.3 Functions and Limitation of Social Statistics
- 1.4 Levels of Measurement: Normal, Ordinal, Interval and Ratio

UNIT-II COMPUTER AND STATISTICS

- 2.1 Introduction to Computer with its applications in Social Sciences
- 2.2 Use of SPSS in Social Research
- 2.3 Coding of Data and Preparing Master Chart
- 2.4 Analysis and Interpretation of Data

UNIT-III DESCRIPTIVE STATISTICS

- 3.1 Statistical Measures
- 3.2 Measurement of Central Tendency: Mean, Median and Mode
- 3.3 Mean Deviation
- 3.4 Standard Deviation

UNIT-IV INFRENTIAL STATISTICS

- 4.1 Classification and Tabulation: Uni-variate and Bi-variate Tables
- 4.2 Chi-Square test
- 4.3 Pearson's Correlation
- 4.4 T and F-test (One way)

SUGGESTED READINGS

1. Statistical Methods – Gupta, S.P.
2. Statistical Methods for Social Workers – Mac Millan, W.
3. Sampling Techniques – Cochran, W.E.

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SWM-303

SOCIAL WORK ADMINISTRATION

Max. Marks: 100 (25 –IA / 75 –EA) Credits: 04

UNIT-I SOCIAL WELFARE: CONCEPTUAL FRAMEWORK

- 1.1 Social Welfare: Meaning and Scope; Social Services and Social Welfare Services
- 1.2 Social Welfare Administration: Meaning, Scope and Objectives
- 1.3 Social Work Administration
- 1.4 Administration of Social Work Organisation at Different Levels, NIPCCD, CSWB, Ministry of Social Justice for Empowerment

UNIT-II SOCIAL WELFARE MANAGEMENT

- 2.1 Social Welfare Management: Concept and Objectives
- 2.2 Human Service Organisation: Characteristics and Need
- 2.3 Functions of Management: POSDCORB
- 2.4 State Social Welfare & District Social Welfare Office

UNIT-III PROJECT FORMULATION AND EVALUATION

- 3.1 Project Formulation: Concept and Process
- 3.2 Project Appraisal: Social, Technical and Financial
- 3.3 Monitoring and Evaluation
- 3.4 Social Impact Assessment Study, Social Return on Investment (SROI)

UNIT-IV SKILLS AND TECHNIQUES

- 4.1 Problem Analysis and Cost Benefit Analysis
- 4.2 Budget Preparation and Budget Analysis
- 4.3 Fund Raising: Concept, Methods and Challenges
- 4.4 International Funding: FCR Act

SUGGESTED READINGS

- 1. Social Welfare Administration – Patti, R.
- 2. Social Work Administration – Skidamore
- 3. Social Administration – Slavin, S. (Ed.)
- 4. Management : Theory and Practice – Dale, E.
- 5. Organizational Behaviour – Davis, K.
- 6. Essentials of Management – Koontz, H. And Others

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SWM-304 (A)

HUMAN RESOURCE MANAGEMENT AND EMPLOYEE RELATIONS

Max. Marks: 100 (25 –IA / 75 –EA) Credits: 04

UNIT-I HUMAN RESOURCE MANAGEMENT

- 1.1 Personnel Management to HRD, HRD & HCM: Concept, Meaning and Principles
- 1.2 Functions of Human Resource Management
- 1.3 Management by Objective (MBO)
- 1.4 Roles and Responsibilities of Human Resource Managers

UNIT-II ACTION AREAS AND ISSUES of HRM

- 2.1 Recruitment, Selection, Induction
- 2.2 Training, Development and Performance Appraisal
- 2.3 Work-Life Balance and Stress Management
- 2.4 H.R. Manual: Components and Service Conditions

UNIT-III EMPLOYEE RELATIONS

- 3.1 Employee Relations and Industrial Relations: Concept, Nature and Scope
- 3.2 Factors Influencing Employee Relations
- 3.3 Emerging Trends and Issues in Employee Relations
- 3.4 Corporate Social Responsibility and Employee Relations

UNIT-IV INDUSTRIAL DISPUTES AND CONFLICT RESOLUTION

- 4.1 Industrial Dispute: Meaning, Causes, Effects and Prevention
- 4.2 Settlement of Industrial Disputes: Conciliation, Arbitration and Adjudication
- 4.3 Collective Bargaining: Concept, Meaning and Issues
- 4.4 The Industrial Dispute Act, 1947

SUGGESTED READINGS

1. Industrial Relations : Theory and Practice – Salamon, Michael
2. Management of Union : Flanders, A.
3. Management of Trade Unions - Dayal, I and Sharma, B.R.
4. Industrial Relations – Arun Monoppa.
5. Principles and Practice of Job Evaluation – Morris J. Walker
6. Understating Job Evaluation – Burns Mike
7. Human Resource Planning – Walker, James W.
8. Human Resource Accounting – Flamholtz, Eric G.

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URBAN AND RURAL COMMUNITY DEVELOPMENT-II

Max. Marks: 100 (25 –IA / 75 –EA) Credits: 04

UNIT-I URBAN DEVELOPMENT AUTHORITIES

- 1.1 Urban Development Authorities: Evolution and Composition
- 1.2 Administrative Setup of Urban Development Authorities
- 1.3 Urban Basic Services Programmes
- 1.4 Urban Problems: Industrial Pollution, Climate Change and Environmental Problems

UNIT-II URBAN SLUMS

- 2.1 Slums: Concept, Meaning and Characteristics
- 2.2 Historical Perspectives of Slums
- 2.3 Problems of Slums
- 2.4 Programmes for Slum Improvement

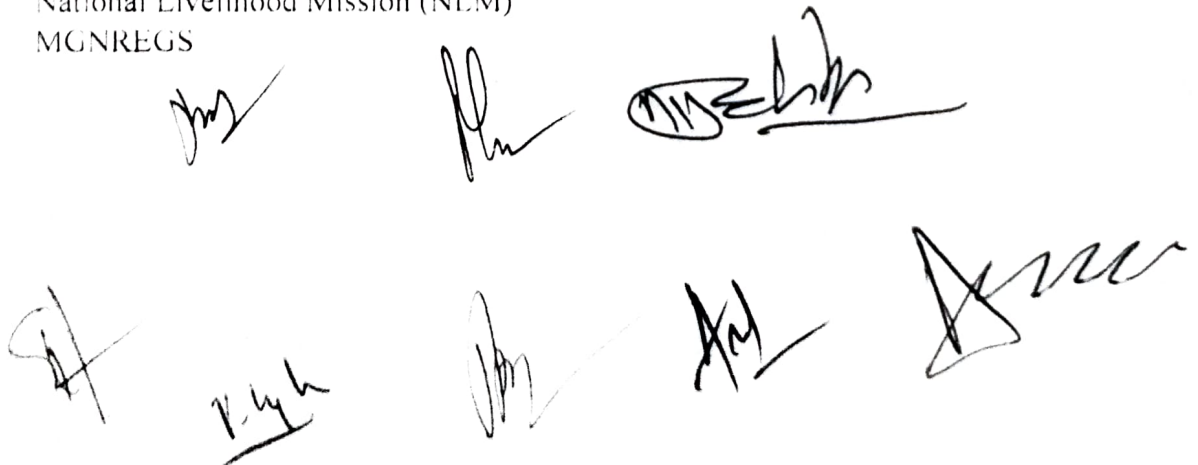
UNIT-III CONTEMPORARY RURAL DEVELOPMENT

- 3.1 Contemporary Approaches / Strategies: Meaning, Needs and Objectives
- 3.2 Sustainable Rural Livelihood Approaches
- 3.3 Indigenous Community Development Approaches
- 3.4 Bottom up Approach

UNIT-IV RURAL DEVELOPMENT PROGRAMMES

- 4.1 Integrated Rural Development Programme (IRDP)
- 4.2 Integrated Child Development Scheme (ICDS)
- 4.3 National Livelihood Mission (NLM)
- 4.4 MGNREGS

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MEDICAL AND PSYCHIATRIC SOCIAL WORK II

Max. Marks: 100 (25 -IA / 75 -EA) Credits: 04

UNIT-I

NUTRITION AND HEALTH

- 1.1 Nutrition and Health: Classification of foods
- 1.2 Nutritional Requirement and Balanced Diet
- 1.3 Assessment of Nutritional Status
- 1.4 National Nutritional Policy

UNIT-II

OCCUPATIONAL HEALTH AND POLLUTION

- 2.1 Occupational Health: Pollution and Health Hazards
- 2.2 Causes and Prevention of Pollution
- 2.3 Water borne Diseases and their Control
- 2.4 The Water (Prevention and Control of Pollution) Act, 1974

UNIT-III

DEVELOPMENTAL DISORDERS

- 3.1 Developmental Disorders: Clinical Description, Causes and Treatment
- 3.2 Attention Deficit / Hyperactive Disorder
- 3.3 Learning Disorder
- 3.4 Autistic Disorder

UNIT-IV

OTHER RELATED DISORDERS AND THERAPIES

- 4.1 Substance Related Disorders
- 4.2 Sexual Disorder: Assessment and Causes
- 4.3 Treatment of Sexual Dysfunction
- 4.4 Social Learning Therapy

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CORRECTIONAL SOCIAL WORK-II

Max. Marks: 100 (25 -IA / 75 -EA) Credits: 04

UNIT-I CRIMINAL PSYCHOLOGY

- 1.1 Criminal Psychology: Meaning and Concept
- 1.2 Criminal Behaviour: Psychological Factors
- 1.3 Mental Deficiency in Crime
- 1.4 Personality Disorders and Crime

UNIT-II SOCIAL WORK INTERVENTIONS

- 2.1 Social Case Work in Correctional Settings
- 2.2 Social Group Work in Correctional Settings
- 2.3 Group Therapy with Criminal's Family
- 2.4 Rehabilitation of Criminals

UNIT-III JUVENILE DELINQUENTS AND HABITUAL OFFENDERS

- 3.1 Juvenile Delinquents and Habitual Offenders: Meaning and Concept
- 3.2 Procedural Framework for Juvenile Delinquents
- 3.3 Social Work Intervention with Juvenile Delinquents
- 3.4 Social Work Intervention with Habitual Offenders

UNIT-IV FEMALE CRIMINALS

- 4.1 Female Offenders: Meaning and concept
- 4.2 Legal Procedure for Female Offenders: Special Provisions
- 4.3 Issues and Concerns of Female Crime
- 4.4 Role of Social Workers in Handling Female Criminals

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SWM-305

Field Work: (Report writing, Presentation / Seminars and Viva Voce Examination)

Max. Marks: 100, Credits: 04

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SWM-401

PRINCIPLES OF MANAGEMENT AND ORGANISATIONAL BEHAVIOUR**Max. Marks: 100 (25 -IA / 75 -EA) Credits: 04****UNIT-I MANAGEMENT**

- 1.1 Management: Meaning, Concept and Definition
- 1.2 Principles of Management
- 1.3 Strategic Management
- 1.4 Management Thinkers (Taylor, Fayol, Parker, Elton Mayo)

UNIT-II ORGANIZATIONAL DEVELOPMENT

- 2.1 Organizational Development: Meaning, Concept and Strategies
- 2.2 Organizational Structure and Functions
- 2.3 Principles of Organization: Hierarchy, Unity of Command and Authority
- 2.4 Organisational Culture: Trends, Issues and Perspectives

UNIT-III ORGANIZATIONAL THEORIES

- 3.1 Scientific Management Theory
- 3.2 Administrative Management Theory
- 3.3 Bureaucratic Theory
- 3.4 Human Relations Theory

UNIT-IV ORGANISATIONAL BEHAVIOUR

- 4.1 Organisational Behaviour
- 4.2 Communication and Leadership
- 4.3 Motivation and Morale
- 4.4 Organisational Change; Dynamics, MBO

SUGGESTED READINGS

1. Management : Theory and Practice – Dale, E.
2. Organizational Behaviour – Davis, K.
3. Essentials of Management – Koontz, H. And Others
4. Organisational behaviour – Lathan, F.
5. Organisation Development – W.L. French and C.H. Bell
6. The H.R.D. Missionary – Rao T.V.
7. International Areas of HRD – C. Grey Johnson.
8. Human Resource Development: The Indian Experience – D.M.

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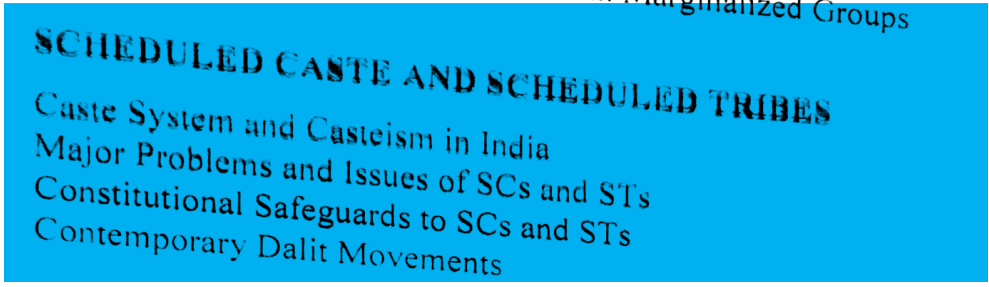
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- 1.1 Understanding of Marginalization
- 1.2 Social Work and Marginalized Groups: An Overview
- 1.3 Process of Marginalization
- 1.4 Key Issues in Social Work Practice with Marginalized Groups

UNIT-II

- 2.1 Caste System and Casteism in India
- 2.2 Major Problems and Issues of SCs and STs
- 2.3 Constitutional Safeguards to SCs and STs
- 2.4 Contemporary Dalit Movements



UNIT-III

- 3.1 MINORITIES IN INDIA
- 3.2 Issues and Problems of Minorities in India
- 3.3 Constitutional Safeguards to Minorities
- 3.4 Issues and Challenges for Minority Development
- 3.5 Govt. Initiatives, Committees and Commissions for Minorities in India

UNIT-IV

- 4.1 OTHER BACKWARD CLASSES (OBCs)
- 4.2 Other Backward Classes: Concept and Problems
- 4.3 Constitutional Safeguards for OBCs
- 4.4 Contemporary OBCs Movements
- 4.5 Govt. Initiatives, Committees and Commissions for OBCs

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SWM-403

HUMAN RIGHTS AND SOCIAL JUSTICE

Max. Marks: 100 (25 –IA / 75 –EA) Credits: 04

UNIT-I INDIAN CONSTITUTION

- 1.1 Indian Constitution: Salient Features
- 1.2 Fundamental Rights and Fundamental Duties
- 1.3 Directive Principles of State Policy
- 1.4 Constitutional Authorities & Institutions

UNIT-II HUMAN RIGHTS AND SOCIAL JUSTICE

- 2.1 Human Rights and Entitlements: Three Generations of HR
- 2.2 UN Declaration of Human Rights and other Conventions for Vulnerable Groups
- 2.3 Social Injustice: Causes and Consequences
- 2.4 Social Justice: Concept and Provisions

UNIT-III INSTRUMENT OF HUMAN RIGHTS AND SOCIAL JUSTICE

- 3.1 Social Security Measures, Social Inclusion
- 3.2 Advocacy: Concept and Issues
- 3.3 Civil Society and Human Rights
- 3.4 Public Interest Litigation

UNIT-IV HUMAN RIGHTS AND PROTECTIVE SYSTEM

- 4.1 International Human Rights Agencies (Amnesty International and Human Rights Watch)
- 4.2 The Protection of Human Rights, 1993: National Human Rights Commission
- 4.3 People with Disability Act, 1975
- 4.4 Right to Information Act, 2005

SUGGESTED READINGS

- Indian Constitutional Law – M.P. Jain
- Constitution of Indian – D.D. Basu
- Social Justice and Human Rights in India - Gupta Namita
- PWD Act, 2016
- Right to information Act, 2005

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SWM-404

SOCIAL DEVELOPMENT

Max. Marks: 100 (25 –IA / 75 –EA) Credits: 04

UNIT-I UNDERSTANDING SOCIAL DEVELOPMENT

- 1.1 Social development: Meaning, Concept and Goals
- 1.2 Current Debates on Development
- 1.3 Approaches to Development
- 1.4 Development Indices and Indicators

UNIT-II SOCIAL DEVELOPMENT IN INDIA

- 2.1 Historical and Social Context of Development in India
- 2.2 Social Movements Related to Natural Resources, Dams and Other Issues
- 2.3 The Post-Independence Phase: Government Measures and Five year Plans
- 2.4 Demographic Transition and Development Issues

UNIT-III GLOBALIZATION AND DEVELOPMENT

- 3.1 Globalization: Meaning, Concept and Need
- 3.2 Characteristics of Under-Developed, Developing and Developed Countries
- 3.3 Impact of Globalization on Developing Countries
- 3.4 Role of NGO's and Social Development

UNIT-IV SUSTAINABLE DEVELOPMENT

- 4.1 Sustainable Development: Concept, Issues and Considerations
- 4.2 Human Development and Sustainable Development
- 4.3 Millennium Development Goals and Sustainable Development Goals
- 4.4 Sustainable Development in India: Issues, Problems and Challenges

SUGGESTED READINGS

- 1- Social Work, Social Development and Sustainable Development, - Hajira Kumar
- 2- Sustainable Development Goals – Ajay Ahsawat
- 3- Sustainable Development – H.S. Sharma & Saikumar Chattopadhyay
- 4- Social Development – Jams Midgley


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SWM-405

Field Work

(Block Placement as per specialization 90 days) + Viva -Voce

Max. Marks: 100, Credits: 04


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SWM-406

Research Project-II

(Major: Industrial Training / Survey/ Research Project)

Max. Marks: 100, Credits: 04

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Employability



Entrepreneurship



Skill Development