



Dr. Bhimrao Ambedkar University, Agra

A State University of Uttar Pradesh (Paliwal Park, Agra -282004)

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A Documentary Support
for
Matric No. – 1.1.1
Programme Outcomes & Course Outcomes

under the
Criteria – I
(Curriculum Design and Development)

Key Indicator - 1.1

in
Matric No. – 1.1.1

M.A. (Public Administration)

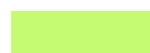
Global Need



Local Need



Regional Need



National Need




Registrar
Dr. B.R.A. University, Agra

DeenDayalUpadhyay Institute of Rural Development
Dr.BhimraoAmbedkar University
Paliwal Park Campus, Agra

M.A. (Public Administration)

Program Educational Objectives (PEOs)

PEO1	To transform pupils into competent Academicians.
PEO2	To Demonstrate the integrative knowledge, skills, and ethics necessary for responsible Administrative, management and leadership positions.

Program Outcomes (POs)

PO1	To develop abilities in students to come up with innovative prescriptions/solutions for the benefit of society, by diligence, leadership, team work and lifelong learning.
PO2	Develop students' ability to apply the acquired knowledge and skills to the solution of specific theoretical and applied problems in Public Administration settings.
PO3	Provide students with learning experiences that develop broad knowledge and understanding of key concepts of Public Administration and equip them with advanced knowledge and understanding for analysing and performing the tasks concerning public affairs.

Program Specific Outcomes (PSOs)

PSO1	Understand the Evolution of Public Administration Theories, Approaches, different levels of Administration and functions of Government Machinery.
PSO2	Understand the Evolution of Development Administration Principles through E-Governance in Financial, Police, Social Welfare & Labour Welfare Administration.
PSO3	Analyse the New Public Management concept on Non-Governmental Organisation and Human Resource Management.
PSO4	Analyse the Characteristics of Comparative Constitution, Executive, Judiciary and Political Party System of India, USA, UK and Swiss.

COURSE OUTCOMES

Semester- 1

Programme	M.A. (Public Administration)
Course Title	Introduction to Public Administration and Management
Course Code	PA-101
Course Credits	5
Semester	I
Core/Elective	Core
Course Outcomes (CO)/Learning Outcomes	
CO1	To understand the nature and scope of Public Administration.
CO2	To acquainted with the theories, approaches, concepts and principles of Public Administration
CO3	To understand the administrative theories and concepts to make sense of administrative practices
CO4	To explain the Organizational Principles and Integration of Administrations

Programme	M.A. (Public Administration)
Course Title	Introduction to Public Policy and Governance
Course Code	PA-102
Course Credits	5
Semester	I
Core/Elective	Core
Course Outcomes (CO)/Learning Outcomes	
CO1	Explain the meaning of public policy
CO2	Discuss the relationship between politics and policy
CO3	Distinguish between policy, decision and goal
CO4	Able to throw light on the characteristics of public policy

Programme	M.A. (Public Administration)
Course Title	Financial Administration
Course Code	PA-103
Course Credits	5
Semester	I
Core/Elective	Core
Course Outcomes (CO)/Learning Outcomes	
CO1	Discuss the meaning, importance of financial administration
CO2	Explain the nature of financial administration
CO3	Highlight the enlarging scope of financial administration
CO4	Identify the components of financial administration

Programme	M.A. (Public Administration)
Course Title	Indian Constitution Administration and Governance
Course Code	PA-104
Course Credits	5
Semester	I
Core/Elective	Core
Course Outcomes (CO)/Learning Outcomes	
CO1	The basic tenets of the Indian Constitution.
CO2	The concept of Decentralization.
CO3	The composition, nature and working of the Centre State Relations
CO4	Understandings of the important features of the Constitution such as the Fundamental Rights and Directive Principles of State Policy

Programme	M.A. (Public Administration)
Course Title	Field Visit Report Preparation/Presentation
Course Code	PA-105
Course Credits	2
Semester	I
Core/Elective	Core
Course Outcomes (CO)/Learning Outcomes	
CO1	Demonstrate proficiency in researching, analyzing, and synthesizing data gathered during field visits.
CO2	Enhance communication skills through the preparation and presentation of comprehensive field visit reports.
CO3	Apply theoretical knowledge to practical situations encountered during field visits.
CO4	Develop professional skills in interacting with stakeholders and presenting findings effectively.
CO5	Strengthen teamwork abilities by collaborating with peers on field visit projects.

Semester - 2

Programme	M.A. (Public Administration)
Course Title	Public Policy: Introduction, Formulation, Implementation and Evaluation
Course Code	PA-201
Course Credits	5
Semester	2
Core/Elective	Core
Course Outcomes (CO)/Learning Outcomes	
CO1	Discuss the meaning, importance and major dimensions of policy impact.
CO2	Understand the Importance of SDGs.
CO3	Explain the concept of policy evaluation
CO4	Describe various approaches, techniques, dilemmas and problems of policy evaluation

Programme	M.A. (Public Administration)
Course Title	Comparative Public Administration
Course Code	PA-202
Course Credits	5
Semester	2
Core/Elective	Core
Course Outcomes (CO)/Learning Outcomes	
CO1	Explain the significance of Comparative Public Administration
CO2	Explain the nature and range of comparative studies.
CO3	Describe the conceptual approaches in Comparative Public Administration.
CO4	Able to compare the administrative system of various countries.

Programme	M.A. (Public Administration)
Course Title	Public Personnel Management with Special Reference to India
Course Code	PA-203
Course Credits	5
Semester	2
Core/Elective	Elective
Course Outcomes (CO)/Learning Outcomes	
CO1	Discuss the various characteristics of public personnel administration in India.
CO2	Describe the management technique in the present personnel administrative system
CO3	Understand the future trends in personnel administration and the ways and means of improving the personnel system
CO4	Analyse different management techniques involved in Personnel Management.

Programme	M.A. (Public Administration)
Course Title	Financial Policy and Administration with Special Reference to India
Course Code	PA-204
Course Credits	5
Semester	2
Core/Elective	Elective
Course Outcomes (CO)/Learning Outcomes	
CO1	The nature of financial administration
CO2	Able to Examine its scope
CO3	Discuss the importance of Budget
CO4	Describe the principles of financial administration

Programme	M.A. (Public Administration)
Course Title	Office Management and Administrative Improvement
Course Code	PA-205
Course Credits	5
Semester	2
Core/Elective	Elective
Course Outcomes (CO)/Learning Outcomes	
CO1	To understand the office procedure of an organisation
CO2	Able to Examine its scope of Record Management
CO3	Discuss the importance of Operational Research
CO4	Describe the use of ICT in Research

Programme	M.A. (Public Administration)
Course Title	Consumer Protection Administration
Course Code	PA-206
Course Credits	5
Semester	2
Core/Elective	Elective
Course Outcomes (CO)/Learning Outcomes	
CO1	To understand the importance of Consumer Protection Act
CO2	Able to Examine its scope and its redressal Mechanism
CO3	To develop understanding about standardisation of goods
CO4	To understand the relevance of BIS,1986

Programme	M.A. (Public Administration)
Course Title	Field Visit Report Preparation/Presentation
Course Code	PA-207
Course Credits	2
Semester	II
Core/Elective	Core
Course Outcomes (CO)/Learning Outcomes	
CO1	Demonstrate proficiency in researching, analyzing, and synthesizing data gathered during field visits.
CO2	Enhance communication skills through the preparation and presentation of comprehensive field visit reports.
CO3	Apply theoretical knowledge to practical situations encountered during field visits.
CO4	Develop professional skills in interacting with stakeholders and presenting findings effectively.
CO5	Strengthen teamwork abilities by collaborating with peers on field visit projects.

Programme	M.A. (Public Administration)
Course Title	Comprehensive Viva-Voce
Course Code	PA-208
Course Credits	4
Semester	II
Core/Elective	Core
Course Outcomes (CO)/Learning Outcomes	
CO1	Demonstrate in-depth understanding and application of concepts in public administration through oral examination.
CO2	Defend research methodology and findings effectively in response to questions from a panel of examiners.
CO3	Exhibit critical thinking and analytical skills in discussing various issues and challenges in public administration.
CO4	Showcase communication skills by articulating complex ideas clearly and succinctly during the viva-voce.
CO5	Receive feedback and guidance from examiners to further enhance knowledge and skills in public administration.

Semester - 3

Programme	M.A. (Public Administration)
Course Title	Public Policy: Concept and Model
Course Code	PA-301
Course Credits	5
Semester	3
Core/Elective	Core
Course Outcomes (CO)/Learning Outcomes	
CO1	Understand the Pareto and Gabriel model for policy analysis
CO2	Discuss the Rationality model for policy-making
CO3	Describe Lindblom's Incremental approach to policy-making
CO4	Estimate the Functions of Civil servant Personnel's and Policy Implementation

Programme	M.A. (Public Administration)
Course Title	Decentralization and Local Government
Course Code	PA-302
Course Credits	5
Semester	3
Core/Elective	Core
Course Outcomes (CO)/Learning Outcomes	
CO1	Explain the concept of decentralization
CO2	Discuss the importance of decentralization
CO3	Explain the Decentralisation pattern in India both rural and urban
CO4	Appraise the functioning of rural and urban local bodies in India

Programme	M.A. (Public Administration)
Course Title	Management of Public Enterprises
Course Code	PA-303
Course Credits	5
Semester	3
Core/Elective	Elective
Course Outcomes (CO)/Learning Outcomes	
CO1	Understand the nature of public enterprise
CO2	Know the growth process of public enterprise
CO3	Understand the role of management in administrative ministries.
CO4	Develop understanding about different types of Public Enterprises.

Programme	M.A. (Public Administration)
Course Title	Human Resource Management and Development
Course Code	PA-304
Course Credits	5
Semester	3
Core/Elective	Elective
Course Outcomes (CO)/Learning Outcomes	
CO1	To Discuss human resource management particularly highlighting its significance to public and private management
CO2	Students will be able to bring out its implications
CO3	Distinguish related concepts like human resource development, personnel management and industrial relations, compensation management
CO4	Estimate the Motivation of Employee and Employer- Employee relations

Programme	M.A. (Public Administration)
Course Title	Social Welfare Administration
Course Code	PA-305
Course Credits	5
Semester	3
Core/Elective	Elective
Course Outcomes (CO)/Learning Outcomes	
CO1	Evaluate the Functions of Social Welfare Administration in India
CO2	Estimate the Social Welfare Programmes
CO3	Interpret the Social Welfare Policies in India
CO4	Analyse the Role of International Organisations in Social Development

Programme	M.A. (Public Administration)
Course Title	Labour Welfare Administration
Course Code	PA-306
Course Credits	5
Semester	3
Core/Elective	Elective
Course Outcomes (CO)/Learning Outcomes	
CO1	Trace out the Evolution of Labour Welfare Administration
CO2	Classify the labourer Issues
CO3	Interpret the Labour Education and Signification of Training
CO4	Evaluate the Employees Act in India

Programme	M.A. (Public Administration)
Course Title	Field Visit Report Preparation/Presentation
Course Code	PA-307
Course Credits	2
Semester	III
Core/Elective	Core
Course Outcomes (CO)/Learning Outcomes	
CO1	Demonstrate proficiency in researching, analyzing, and synthesizing data gathered during field visits.
CO2	Enhance communication skills through the preparation and presentation of comprehensive field visit reports.
CO3	Apply theoretical knowledge to practical situations encountered during field visits.
CO4	Develop professional skills in interacting with stakeholders and presenting findings effectively.
CO5	Strengthen teamwork abilities by collaborating with peers on field visit projects.

Semester - 4

Programme	M.A. (Public Administration)
Course Title	Public Policy and Globalization
Course Code	PA-401
Course Credits	5
Semester	4
Core/Elective	Elective
Course Outcomes (CO)/Learning Outcomes	
CO1	Explain the concept of Globalization
CO2	Analyze the impact of Globalization on public administration
CO3	Highlight the emerging challenges of public administration in the Globalization Era.
CO4	To develop understanding about corporate lobby Groups and their influences on Policy Making.

Programme	M.A. (Public Administration)
Course Title	E-Governance in India: Problems and Prospects
Course Code	PA-402
Course Credits	5
Semester	4
Core/Elective	Elective
Course Outcomes (CO)/Learning Outcomes	
CO1	Understand the fundamentals of e-government and e-governance
CO2	Differentiate between e-government, e-governance and e-commerce
CO3	Appreciate the advantages of employing digital technologies in governance
CO4	Trace the evolution of application of digital technologies in governance by applying Gartner's evolution model of e-governance.

Programme	M.A. (Public Administration)
Course Title	Research Methodology
Course Code	PA-403
Course Credits	5
Semester	4
Core/Elective	Elective
Course Outcomes (CO)/Learning Outcomes	
CO1	Understand the meaning and importance of research
CO2	Identify the need for research methodology.
CO3	Understand the role and purpose of research design
CO4	Understand the meaning of Primary and Secondary Data Collection

Programme	M.A. (Public Administration)
Course Title	Administrative Thought
Course Code	PA-404
Course Credits	5
Semester	4
Core/Elective	Elective
Course Outcomes (CO)/Learning Outcomes	
CO1	Understand the Administrative Theory and Principles
CO2	Estimate the Woodrow Wilson, F.W.Taylor and Weberian Concept of Public Administration
CO3	To Understand Kautilya on Administration
CO4	To understand Dr. B.R. Ambedkar
CO4	To Understand Swami Vivekanand

Programme	M.A. (Public Administration)
Course Title	Disaster Management
Course Code	PA-405
Course Credits	5
Semester	4
Core/Elective	Elective
Course Outcomes (CO)/Learning Outcomes	
CO1	The nature of Disaster Management
CO2	Learn about techniques of Disaster Mitigation
CO3	Discuss the importance of DRR
CO4	Describe the role of NGOs and Army in Disaster Management

Programme	M.A. (Public Administration)
Course Title	Urban and Rural Local Government
Course Code	PA-406
Course Credits	5
Semester	4
Core/Elective	Elective
Course Outcomes (CO)/Learning Outcomes	
CO1	Trace out the Concept of Rural Governance
CO2	Assess the Issues in Rural Governance
CO3	Discuss the importance of Urban Governance
CO4	Assess the Issues in Urban Governance

Programme	M.A. (Public Administration)
Course Title	Public Health Administration
Course Code	PA-407
Course Credits	5
Semester	4
Core/Elective	Elective
Course Outcomes (CO)/Learning Outcomes	
CO1	To Understand the Health Administration in India
CO2	Understand Public Health in Global Perspective
CO3	Discuss the role of Personnel and Financial Management in Health.
CO4	Describe the National Health Policy in India

Programme	M.A. (Public Administration)
Course Title	Environmental Administration with Special Reference to India
Course Code	PA-408
Course Credits	5
Semester	4
Core/Elective	Elective
Course Outcomes (CO)/Learning Outcomes	
CO1	Discuss Environment, Ecology and Sustainable Development
CO2	Environmental Governance: Stockholm (1972) to the present
CO3	Discuss the National Environment Policy: Institutional Arrangements.
CO4	Describe the Judicial Remedies and New Regulatory Techniques

Programme	M.A. (Public Administration)
Course Title	Political Economy with Special Reference to India
Course Code	PA-409
Course Credits	5
Semester	4
Core/Elective	Elective
Course Outcomes (CO)/Learning Outcomes	
CO1	Discuss Public Policies of Poverty Alleviation
CO2	Understand Issues of Equity and Human Rights in India
CO3	Discuss the importance of Economic Reforms in India
CO4	Describe the principles of Liberal- Marxists Approach

Programme	M.A. (Public Administration)
Course Title	Administrative Law
Course Code	PA-410
Course Credits	5
Semester	4
Core/Elective	Elective
Course Outcomes (CO)/Learning Outcomes	
CO1	To Understand Relations between Constitutional Law and Administrative Law.
CO2	Discus Dicey's Thesis on Rule of Law, its Criticism
CO3	Discuss the importance of Delegated Legislation
CO4	Describe the principles of Administrative Adjudication

Programme	M.A. (Public Administration)
Course Title	Field Visit Report Preparation/Presentation
Course Code	PA-411
Course Credits	2
Semester	IV
Core/Elective	Core
Course Outcomes (CO)/Learning Outcomes	
CO1	Demonstrate proficiency in researching, analyzing, and synthesizing data gathered during field visits.
CO2	Enhance communication skills through the preparation and presentation of comprehensive field visit reports.
CO3	Apply theoretical knowledge to practical situations encountered during field visits.
CO4	Develop professional skills in interacting with stakeholders and presenting findings effectively.
CO5	Strengthen teamwork abilities by collaborating with peers on field visit projects.

Programme	M.A. (Public Administration)
Course Title	Comprehensive Viva-Voce
Course Code	PA-412
Course Credits	4
Semester	IV
Core/Elective	Core
Course Outcomes (CO)/Learning Outcomes	
CO1	Demonstrate in-depth understanding and application of concepts in public administration through oral examination.
CO2	Defend research methodology and findings effectively in response to questions from a panel of examiners.
CO3	Exhibit critical thinking and analytical skills in discussing various issues and challenges in public administration.
CO4	Showcase communication skills by articulating complex ideas clearly and succinctly during the viva-voce.
CO5	Receive feedback and guidance from examiners to further enhance knowledge and skills in public administration.

M.A. (Public Administration)
(Course Curriculum Under CBCS and NEP-2020)

Semester I

Core Courses (Compulsory)

<i>S.No.</i>	<i>Course No.</i>	<i>Course Title</i>	<i>Credits</i>	<i>L : T : P</i>	<i>External</i>	<i>Internal</i>	<i>Total</i>
1.	PA-101	Introduction to Public Administration and Management	5	3 : 2 : 0	75	25	100
2.	PA-102	Introduction to Public Policy and Governance	5	3 : 2 : 0	75	25	100
3.	PA-103	Financial Administration	5	3 : 2 : 0	75	25	100
4.	PA-104	Indian Constitution Administration and Governance	5	3 : 2 : 0	75	25	100

Minor from Other Faculty (Any One)

<i>S.No.</i>	<i>Course No.</i>	<i>Course Title</i>	<i>Credits</i>	<i>L : T : P</i>	<i>External</i>	<i>Internal</i>	<i>Total</i>
5.	CSR-101	Fundamentals of CSR	4	3 : 1 : 0	75	25	100
6.	RD-101	Rural Development—Concept and Strategies	4	3 : 1 : 0	75	25	100
7.	HR-301	Human Resource Development	4	3 : 1 : 0	75	25	100
8.	ED-102	Psychology of Learning	4	3 : 1 : 0	75	25	100
8.	DM-101	Introduction to Disaster Management	4	3 : 1 : 0	75	25	100

Practical

<i>S.No.</i>	<i>Course No.</i>	<i>Course Title</i>	<i>Credits</i>	<i>L : T : P</i>	<i>External</i>	<i>Internal</i>	<i>Total</i>
9.	PA-105	Field Visit Reports Preparation/Presentation	2	0 : 0 : 2	—	50	50

Semester II

Core Courses (Compulsory)

<i>S.No.</i>	<i>Course No.</i>	<i>Course Title</i>	<i>Credits</i>	<i>L : T : P</i>	<i>External</i>	<i>Internal</i>	<i>Total</i>
1.	PA-201	Public Policy : Introduction, Formulation, Implementation and Evaluation	5	3 : 2 : 0	75	25	100
2.	PA-202	Comparative Public Administration	5	3 : 2 : 0	75	25	100

Elective (Any Two)

<i>S.No.</i>	<i>Course No.</i>	<i>Course Title</i>	<i>Credits</i>	<i>L : T : P</i>	<i>External</i>	<i>Internal</i>	<i>Total</i>
3.	PA-203	Public Personnel Management With Special Reference to India	5	3 : 2 : 0	75	25	100
4.	PA-204	Financial Policy and Administration With Special Reference to India	5	3 : 2 : 0	75	25	100
5.	PA-205	Office Management and Administrative Improvement	5	3 : 2 : 0	75	25	100
6.	PA-206	Consumer Protection Administration	5	3 : 2 : 0	75	25	100

Practical

<i>S.No.</i>	<i>Course No.</i>	<i>Course Title</i>	<i>Credits</i>	<i>L : T : P</i>	<i>External</i>	<i>Internal</i>	<i>Total</i>
7.	PA-207	Field Visit Reports Preparation/Presentation	2	0 : 0 : 2	—	50	50
8.	PA-208	Comprehensive Viva-Voce	4	0 : 0 : 4	100	—	100

Semester III

Core Courses (Compulsory)

<i>S.No.</i>	<i>Course No.</i>	<i>Course Title</i>	<i>Credits</i>	<i>L : T : P</i>	<i>External</i>	<i>Internal</i>	<i>Total</i>
1.	PA-301	Public Policy : Concept and Model	5	3 : 2 : 0	75	25	100
2.	PA-302	Decentralisation and Local Government	5	3 : 2 : 0	75	25	100

Elective (Any Two)

<i>S.No.</i>	<i>Course No.</i>	<i>Course Title</i>	<i>Credits</i>	<i>L : T : P</i>	<i>External</i>	<i>Internal</i>	<i>Total</i>
3.	PA-303	Management of Public Enterprises	5	3 : 2 : 0	75	25	100
4.	PA-304	Human Resource Management and Development	5	3 : 2 : 0	75	25	100
5.	PA-305	Social Welfare Administration	5	3 : 2 : 0	75	25	100
6.	PA-306	Labour Welfare Administration	5	3 : 2 : 0	75	25	100

Practical

<i>S.No.</i>	<i>Course No.</i>	<i>Course Title</i>	<i>Credits</i>	<i>L : T : P</i>	<i>External</i>	<i>Internal</i>	<i>Total</i>
7.	PA-307	Field Visit Reports Preparation/Presentation	2	0 : 0 : 2	—	50	50

Semester IV

Elective (Any Four)

<i>S.No.</i>	<i>Course No.</i>	<i>Course Title</i>	<i>Credits</i>	<i>L : T : P</i>	<i>External</i>	<i>Internal</i>	<i>Total</i>
1.	PA-401	Public Policy and Globalisation	5	3 : 2 : 0	75	25	100
2.	PA-402	E-Governance in India : Problems and Prospects	5	3 : 2 : 0	75	25	100
3.	PA-403	Research Methodology	5	3 : 2 : 0	75	25	100
4.	PA-404	Administrative Thought	5	3 : 2 : 0	75	25	100
5.	PA-405	Disaster Management	5	3 : 2 : 0	75	25	100
6.	PA-406	Urban and Rural Local Government	5	3 : 2 : 0	75	25	100
7.	PA-407	Public Health Administration	5	3 : 2 : 0	75	25	100
8.	PA-408	Environmental Administration With Special Reference to India	5	3 : 2 : 0	75	25	100
9.	PA-409	Political Economy With Special Reference to India	5	3 : 2 : 0	75	25	100
10.	PA-410	Administrative Law	5	3 : 2 : 0	75	25	100

Practical

<i>S.No.</i>	<i>Course No.</i>	<i>Course Title</i>	<i>Credits</i>	<i>L : T : P</i>	<i>External</i>	<i>Internal</i>	<i>Total</i>
11.	PA-411	Field Visit Reports Preparation/Presentation	2	0 : 0 : 2	—	50	50
12.	PA-412	Comprehensive Viva-Voce	4	0 : 0 : 4	100	—	100

M.A. (Public Administration)
(Course Curriculum Under CBCS and NEP-2020)

Credit Summary

<i>S.No.</i>	<i>Semester</i>	<i>Core Course</i>	<i>Minor Course</i>	<i>Elective</i>	<i>Practical</i>	<i>Total Credits</i>	<i>Total Marks</i>
1.	Sem. I	20	4	—	2	26	550
2.	Sem. II	10	—	10	6	26	550
3.	Sem. III	10	—	10	2	22	450
4.	Sem. IV	—	—	20	6	26	550
	Total					100	2100

Note : Students will have to earn 100 credits to pass MHRM course.