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INSTITUTE OF SOCIAL SCIENCES
DR. B. R. Ambedkar University
Paliwal Park, Agra-282003

Minutes of Academic Committee

Held on 17-06-2017 at 11 A.M.

Presence :

1. Prof. Diwakar Khare (Director and convener) *Dikhar*
2. Prof. Sanjay Bhatt (Department of Social Work, Delhi School of Social Work)—External Expert *Sanjay Bhatt*
3. Prof. J.P. Verma (Department of Statistics, Laxmibai National University of Physical Education, Gwalior)—External Expert *J.P. Verma*
4. Prof. Bibhuti Malik (Department of Sociology, Baba Saheb Ambedkar Central University, Lucknow)—External Expert *Bibhuti Malik*
5. Prof. Meenakshi Srivastava (Department of Statistics)—Internal Member *Meenakshi Srivastava*
6. Prof. Deepmala Srivastava (Head, Department of Sociology)—Internal Member *Deepmala Srivastava*
7. Dr. Md. Arshad (Department of Sociology)—Internal Member *Arshad*
8. Dr. Ranvir Singh (Head, Department of Social Work)—Internal Member *Ranvir Singh*
9. Dr. R.K. Bharti (Department of Social Work)—Internal Member *R.K. Bharti*

Following decisions are taken :

1. Panel of examiners for M.S.W., M.A. (Sociology), M.Phil. (Sociology), Alternative Course, M.Stat. and M.Phil. (Statistics) for the academic session 2017–18 is approved.
2. Lists of examiners for the Departments of Social Work, Sociology and Statistics have been approved. This list may be considered as a panel of examiners for CBCS (Choice Based Credit System) and also for special examinations etc. if required. The list will remain valid for three consecutive academic sessions, i.e., 2017–18, 2018–19 and 2019–20.

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3. The academic committee approved the syllabi of M.S.W., M.A. (Sociology) Alternative Course, M.Phil. (Sociology), M.Stat., M.Phil. (Statistics) as per Choice Based Credit System (CBCS) w.e.f. from the academic session 2017-18.
4. The ordinances of each course will be in according with the CBCS regulations of the University.
5. In case of a tie in admission score, the criteria of age will be considered for breaking tie. Older candidates will be given preference in the selection.
6. The provision of interview for admission to M.S.W. causes delay in the admission process. Hence, it is recommended that this provision of interview may be scrapped from the process of M.S.W. admissions, w.e.f. the academic session 2017-18. The admission to M.S.W. is proposed to be made only on the basis of the merit of written test.
7. The provision of two-years gap after qualifying examination renders many a meritorious students ineligible to apply for admission to M.S.W., M.A. (Sociology), M.Phil. (Sociology), M.Stat. and M.Phil. (Statistics) comes of the Institute of Social Science, therefore it is resolved that this provision of two-years gap may be quashed henceforth.
8. The Institute of Social Sciences consists of three departments, i.e., Department of Sociology, Department of Social Work and Department of Statistics. The Department of Political Science does not exist in the residential wing of Dr. B.R. Ambedkar University, Agra, despite Political Science being an important discipline of Social Sciences. Therefore, it is proposed that the University may open a new regular permanent Department of Political Science in the Institute of Social Sciences with seven regular and permanent faculty positions comprising of Professor—One Post; Associate Professor—Two Posts; and Assistant Professor—Four Posts. The Department of Political Science may be opened only after fulfillment of the following four compulsory conditions :
 - (1) Mandatory prior sanction of the U.P. State Government for the above mentioned seven regular permanent faculty positions;
 - (2) Necessary prior approval of the University Grants Commission (UGC), M.H.R.D.; Govt. of India for the above posts, department and the courses to be offered;
 - (3) Compulsory compliance of all the statutory and procedural formalities; and
 - (4) Most importantly, Department of Political Science may be opened only in the regular permanent mode, without resorting to any other mode such as self-financed contractual mode.

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**MASTER OF SOCIAL WORK
(COURSE DESIGN UNDER CBCS)
(MSW)
SEMESTER-III**

Core Courses (Compulsory)

S. No.	Course Code	Course Title	Credits	Marks		
				Internal	External	Total
1	SWM-301	Social Policy and Welfare State	4	40	60	100
2	SWM-302	Social Statistics and Computer Application	4	40	60	100
3	SWM-303	Social Work Administration	4	40	60	100

Ability/Skill Enhancement Course (Compulsory)

S. No.	Course Code	Course Title	Credits	Total Marks
1.	SWM-304	* Field Work & Seminar Field Work & Seminar Presentation and Viva Voce	4	100

* 18 hours per week as per specialization/ elective course.

Elective Course (Any One of the Following)

S. No.	Course Code	Course Title	Credits	Marks		
				Internal	External	Total
1	SWM-305(A)	Indian Labour Problems and Legislations OR	4	40	60	100
	SWM-305(B)	Urban and Rural Community Development-I OR				
	SWM-305(C)	Medical & Psychiatric Social Work-I OR				
	SWM-305(D)	Correctional Social Work-I				

Open Elective Course for other department (any one)

S. No.	Course Code	Course Title	Credits	Marks		
				Internal	External	Total
1	SWM-306(A)	Marginalized Communities: Issues and Interventions	4	40	60	100
2	SWM-306(B)	Emerging Areas of Welfare Practices	4	40	60	100

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MASTER OF SOCIAL WORK
(COURSE DESIGN UNDER CBCS)
(MSW)
SEMESTER-IV

Core Courses (Compulsory)

S. No.	Course Code	Course Title	Credits	Marks		
				Internal	External	Total
1	SWM-401	Human Rights and Social Justice	4	40	60	100
2	SWM-402	Principles of Management and Organisation	4	40	60	100
3	SWM-403	Project Work and Viva-Voce	4	-	-	100

Ability/Skill Enhancement Course (Compulsory)

S. No.	Course Code	Course Title	Credits	Marks Total
I.	SWM-404	Block Placement/Summer Training (90 days) and Viva-Voce	4	100

Elective Course (Any One of the Following)

S. No.	Course Code	Course Title	Credits	Marks		
				Internal	External	Total
1	SWM-405(A)	Human Resource Management and Employee Relations	4	40	60	100
	SWM-405(B)	Urban & Rural Community Development-II				
	SWM-405(C)	Medical & Psychiatric Social Work-II				
	SWM-405(D)	Correctional Social Work-II				

Open Elective Course for other department (any one).

S. No.	Course Code	Course Title	Credits	Marks		
				Internal	External	Total
1	SWM-406(A)	NGO Management	4	40	60	100
2	SWM-406(B)	Disaster Management	4	40	60	100

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SUMMARY

Sr. No.	Semester	Credits					Total Marks
		CC*	SEC@	EC#	OEC &	Total	
1.	I	16	4	-----	-----	20	500
2.	II	16	4	-----	-----	20	500
3.	III	12	4	4	4	24	600
4.	IV	12	4	4	4	24	600
Total:		56	16	08	08	88	2200

*Core Course
Elective Course

@ Skill Enhancement Course
& Open Elective Course

Credits Distribution Patterns (L:T:P)

- > Lecture (L) Lecture (60 marks)
- > Tutorial (T) Two test, Assignment and Presentation (20+10+10=40 marks)
- > Practical (P) Concurrent field work, visits, conferences, placement and Viva Voce (100 marks)

Patterns of credits

4 credits	=	3 : 1 : 0
Field work	=	0 : 0 : 4
Project work	=	0 : 0 : 4

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MASTER OF SOCIAL WORK
(COURSE DESIGN UNDER CBCS)
(MSW)
SEMESTER-I

Core Courses (Compulsory)

S. No.	Course Code	Course Title	Credits	Marks		
				Internal	External	Total
1.	SWM-101	Introduction to Society	4	40	60	100
2.	SWM-102	Psychology and Social Work Practice	4	40	60	100
3.	SWM-103	Theory and Practice of Social Work	4	40	60	100
4.	SWM-104	Social Work with Individuals	4	40	60	100

Ability/Skill Enhancement Course (Compulsory)

S. No.	Course Code	Course Title	Credits	Total Marks
1	SWM-105	*Field Work (Observational visits, Seminar /presentation) and Viva Voce Examination	4	100

*12 hours per week and a minimum of 20 observational visits in first semester.

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MASTER OF SOCIAL WORK
(COURSE DESIGN UNDER CBCS)
(MSW)
SEMESTER-II

Core Courses (Compulsory)

S. No.	Course Code	Course Title	Credits	Marks		
				Internal	External	Total
1.	SWM-201	Social Work with Groups	4	40	60	100
2.	SWM-202	Community Organization and Social Action	4	40	60	100
3.	SWM-203	Social Work Research	4	40	60	100
4.	SWM-204	Social Development	4	40	60	100

Ability/Skill Enhancement Course (Compulsory)

S.No.	Course Code	Course Title	Credits	Total Marks
1.	SWM-205	*Fieldwork (seminars, reports writing & presentation) and Viva Voce Examination	4	100

*21 Hours per week, methods oriented. Placement in urban communities/slums of Agra city for a minimum of 3.5 hours per day.

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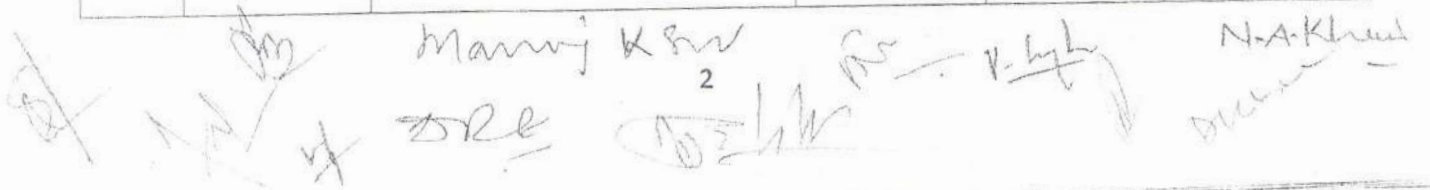
Institute of Social Sciences
 Dr. Bhimrao Ambedkar University, Agra
Academic Committee/Board of Studies
Dated: 26.04.2022
Minutes

The meeting of Academic Committee/Board of Studies of the subjects (i) Social Work (ii) Statistics (iii) Sociology (iv) Political Science (v) Economic, and (vi) Psychology convened today i.e. 26.04.2022 in the Institute of Social Sciences. The following members were present:

S.No.	Subject	Name	Position
1		Prof. Manoj Kumar Srivastava	Director/ Convenor
2	Social Work	Prof Naseem Ahmed Khan, HoD' Social Work AMU, Aligarh	Subject Expert
		Prof U. C. Sharma	HoD
		Dr. Ranvir Singh	Member
		Dr. R. K. Bharti	Special Invitee
3	Statistics	Prof Diwakar Khare, Prof of Statistics (Retd.) and Ex-Director, Institute of Social Sciences	Subject Expert
		Prof Meenakshi Srivastava	HoD
		Prof Vinceta Singh	Member
4	Sociology	Prof Tapan R Mohanty Chairperson, Centre for Socio-legal Studies, NLIU, Bhopal	Subject Expert
		Prof Mohd Arshsad	HoD
		Prof Deepmala Srivastava	Member
5	Political Science	Dr. Vinny Jain, Associate Professor, Department of Political Science, St John's College, Agra	Subject Expert
		Prof U. C. Sharma	HoD
6	Economics	Dr. Deepa Rawat, Associate Professor, Department of Economics, Agra College, Agra	Subject Expert
		Prof U. C. Sharma	HoD
7	Psychology	Dr. Vandana Patankar, Associate Professor, HoD, Department of Psychology, St. John's College, Agra	Subject Expert
		Prof U. C: Sharma	HoD

The syllabus for different teaching/academic programs, are being taught or proposed to be taught in the Institute of Social Sciences, were discussed in the light of NEP 2020 and are being approved. The syllabi at UG level have been accepted and adopted 'as it is', as were proposed by State Government as Common Minimum for State Universities and Colleges for First Three Years of Higher Education (UG). The details are as the follows:

S. No.	Subject	Program	Syllabus/d ocuments	System of Evaluation	Effective from Academic year
1.	Social Work	Vision and Mission	attached		
		Panel of Examiners	attached		2022-23, 2023-24, 2024-25
		1. UG: BSW 2. 3 yrs=6 semesters 3. Min. Credits=132 in all 4. Mode: SFS 5. Seats: 60	attached	CBCS	2022-23
		1.PG: MSW 2. 2yrs=4 Sem. 3. Min. Credits: 100 4. Mode: Regular 5. Seats: 45	attached	CBCS	2022-23
		1.PG: MSW 2. 2yrs=4 Sem. 3. Min. Credits: 100 4. Mode: SFS 5. Seats: 50	attached	CBCS	2022-23
		1. PGDR 2. One Sem. 3. Min. Credits: 16 4. Mode: SFS 5. Seats: 20+Research Scholars who have passed PhD entrance test of the university	attached	CBCS	2022-23
2.	Statistics	Vision and Mission	attached		
		Panel of Examiners	attached		2022-23, 2023-24, 2024-25
		1. UG: Statistics 2. 3 yrs=6 semesters 3. Min. Credits=132 in all 4. Mode: SFS 5. Seats: 60	attached	CBCS	2022-23
		1.PG: M.Sc.(Statistics)/ M.Stat. 2. 2yrs=4 Sem. 3. Min. Credits: 100 4. Mode: Regular 5. Seats: 25	attached	CBCS	2022-23
		1.PG: M.Sc.(Data Science) 2. 2yrs=4 Sem. 3. Min. Credits: 100 4. Mode: SFS 5. Seats: 45	attached	CBCS	2022-23
		1. Value Added and Minor for other faculties: Data Analysis with SPSS 2. One Sem. 3. Credits: 6 4. 90 hours of teaching(Tn:45 hrs, Pr:45 hrs) 5. Mode: SFS 6. Seats: 60	attached	CBCS	2022-23



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				2024-25	
		1. UG: Psychology 2. 3 yrs=6 semesters 3. Min. Credits=132 in all 4. Mode: SFS 5. Seats: 60	attached	CBCS	2022-23

The Board of Studies recommends the above syllabus be placed before the higher bodies for their approval and be taught from the session 2022-23 onwards.

Social Work

Prof Naseem Ahmed Khan,

HoD Social Work

AMU, Aligarh

Prof U. C. Sharma

Dr. Ranvir Singh

Dr. R. K. Bharti

Statistics

Prof. Divaker Khare

Prof Meenakshi Srivastava

Prof Vineeta Singh

Sociology

Prof Tapan R Mohanty

Chairperson, Centre for Socio-legal

Studies, NLIU, Bhopal

Prof Mohd Arshsad

Prof Deepmala Srivastava

Political Science

Dr. Vinny Jain, Associate Professor

and Department of Political Science,

St John's College, Agra

Prof U. C. Sharma

Economics

Dr. Deepa Rawat, Associate Professor,

Department of Economics, Agra

College, Agra

Prof U. C. Sharma

Psychology

Dr. Vandana Patenkar, Associate

Professor, HoD, Department of

Psychology, St. John's College, Agra

Prof U. C. Sharma

Manoj Kumar

Prof. Manoj Kumar Srivastava

Director

(Signature)

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N.A. Khan

“उपरोक्त प्रकरण के सम्बन्ध में विस्तृत चर्चा के उपरान्त अधिकांश सदस्यों ने डा0 प्रदीप कुमार सिंह को बी0एड0 प्रयोगात्मक परीक्षकों की सूची में सम्मिलित करने पर असहमति व्यक्त की।”

उक्त निर्णय को कार्य परिषद् द्वारा अनुमोदन प्रदान किया गया।

निर्णय:- कुलसचिव द्वारा सभी सदस्यों को माननीय उच्च न्यायालय के निर्णय से अवगत कराते हुये माननीय उच्च न्यायालय के आदेशों के अनुपालन में निर्णय लेने का आग्रह किया:-

डा0 प्रदीप कुमार सिंह के प्रकरण पर सदस्यों द्वारा विस्तृत चर्चा की गयी किन्तु किसी अन्तिम निष्कर्ष पर न पहुँचने के कारण आगामी बैठक में प्रस्तुत करने का निर्णय लिया गया।

विद्या परिषद् की बैठक दिनांक 22.06.2017 की पूरक कार्य सूची

1. विद्या परिषद् द्वारा समाज विज्ञान संस्थान की एकेडेमिक कमेटी की बैठक दिनांक 17.06.2017 की संस्तुतियों के अनुमोदन पर विचार करना।

(परिशिष्ट-14)

निर्णय:- विद्या परिषद् द्वारा उपरोक्त संस्तुतियों को यथावत् अनुमोदन प्रदान किया गया।

2. विद्या परिषद् द्वारा गृह विज्ञान संस्थान की एकेडेमिक कमेटी की बैठक दिनांक 02.02.2017 की संस्तुतियों के अनुमोदन पर विचार करना।

(परिशिष्ट-15)

निर्णय:- विद्या परिषद् द्वारा उपरोक्त संस्तुतियों को यथावत् अनुमोदन प्रदान किया गया।

3. विद्या परिषद् द्वारा ललित कला संस्थान की एकेडेमिक कमेटी की बैठक दिनांक 03.06.2016 एवम् 04.06.2017 की संस्तुतियों के अनुमोदन पर विचार करना।

(परिशिष्ट-16)

निर्णय:- विद्या परिषद् द्वारा उपरोक्त संस्तुतियों को यथावत् अनुमोदन प्रदान किया गया।

4. विद्या परिषद् द्वारा Botany (स्कूल ऑफ लाइफ साइंस) की एकेडेमिक कमेटी की बैठक दिनांक 01.04.2017 की संस्तुतियों के अनुमोदन पर विचार करना।

(परिशिष्ट-17)

निर्णय:- विद्या परिषद् द्वारा उपरोक्त संस्तुतियों को यथावत् अनुमोदन प्रदान किया गया।

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DR. BHIMRAO AMBEDKAR UNIVERSITY, AGRA

Minutes of Board of Studies Meeting of the Subject: Social Work

The meeting of Board of Studies of the subject **Social Work** held on **11-May-21** through Online mode (**Zoom Platform**) at **04:15 pm**.

In the meeting the following members were present online:

- | | |
|--|----------|
| 1. Dr. Ranvir Singh - Associate Professor Dept. of Social Work ISS. Agra | Convener |
| 2. Prof. Naseem Ahmd Khan - Head Dept. of Social Work AMU. Aligarh | Member |
| 3. Dr. Rajeev Verma - Asstt. Professor Dept. of Social Work ISS. Agra | Member |
| 4. Dr. Mohd. Hussain - Asstt. Professor Dept. of Social Work ISS. Agra | Member |

In the beginning of the meeting, the Convenor of the Board of Studies welcomed all the members and briefed them about the Common Minimum Syllabus developed by the State level Subject Expert Committee under the State Level Steering Committee and Supervisory Committee of Department of Higher Education, Uttar Pradesh Government, Lucknow as per **National Education Policy-2020**.

The members of Board of Studies expressed their appreciation and satisfaction about the common minimum syllabus of the subject **Social Work** which will be implemented for the first year of Undergraduate from next academic session i.e. 2021-22.

After that the members of Board of Studies discussed and recommended the proposed structure of Undergraduate Common Minimum Syllabus with the following comments:

Comments:

1. Approved the common minimum syllabus as it is.

Meeting ended with vote of thanks by Convenor.

s/d
(Mamta Singh)
Asstt. Registrar (Academic)

s/d
(Dr.RanvirSingh)
Convenor (BoS)

Department of Social Work
Institute of Social Sciences
Dr. Bhimrao Ambedkar University, Agra
Program: Master of Social Work (MSW)
(Designed under NEP 2020 and based on CBCS)
(Implemented from session 2022-23)

Objectives of the Curriculum :

- Equipping students with considerable knowledge, technical skills, professional values and attitude appropriate to social work practice with various clientele .
- Prepare students to probe and understand deeply the nature of human needs, potentialities of services and to intervene effectively .
- Impart knowledge and skills to prepare the students as trained professionals to confront complex, changing and challenging personal and social problems effectively .
- Facilitating student's skills of problem solving, resource utilization and services linking to help people to accomplish their life tasks, alleviate distress and realize their aspirations and values .

Program Outcomes

- **PO 1. Critical Thinking and Professional Judgment :** Apply theoretical knowledge to make a critical analysis, intervene using innovative frameworks, evaluate and follow up .
- **PO 2. Effective Communication :** Engage in inter-personnel, behavioural change communication and be proficient in Information Communication Technology .
- **PO 3. Gender Sensitization, Social Commitment and Social Interaction :** Work in teams and partnerships at local, national and transnational projects and settings with focus on gender equity and cultural sensitivity .
- **PO 4. Effective Citizenship :** Engage in service learning and community engagement programmes for contributing towards achievement of local, regional and national goals .
- **PO 5. Ethics :** To engage in social work practice as per National Association of Social Workers' ethical framework .
- **PO 6. Environment and Sustainability :** Participate and promote seventeen Sustainable Development Goals 2030 .

- **PO 7. Self-directed and Life-long Learning:** Engage in continuous learning for professional growth and development .
- **PO 8. Scientific Temper:** Gaining aptitude for research for contribution to knowledge enterprise and documentation of social work theory and practice .

Program Specific Outcomes

- **PSO 1. Conceptual clarity:** Students get familiarized and attain conceptual clarity in social work theories, perspectives, models, methods and processes of social work practice .
- **PSO 2. Attaining procedural skills:** Students attain skills of intervention as per local, national and international protocols– norms, legal bindings and regulations .
- **PSO 3. Strategic intervention skills:** Learn what should be done when, and how it should be done when it comes to social work interventions in the fields of children, women, families, community development, health and mental health, development projects and other welfare activities .
- **PSO 4. Attitudinal change:** Working with the personal self for development of unprejudiced professional attitude, meaningful and enriching social work professional career .
- **PSO 5. Problem Solving Skills:** Students shall develop skills in understanding and solving the individuals’ (emotional, psychological, social etc) , group and community problems .

Semester I

Major Courses

S. No.	Course No.	Course Title	Credits	L:T:P	Internal	External	Teaching Hours
1	SWM-101	Introduction to Society	4	3:1:0	25	75	60 hours
2	SWM-102	Psychology and Social Work Practice	4	3:1:0	25	75	60 hours
3	SWM-103	Theory and Practice of Social Work	4	3:1:0	25	75	60 hours
4	SWM-104	Social Work with Individuals	4	3:1:0	25	75	60 hours
5	SWM-105	Field Work	4	0:0:4	100		120 hours
<u>Major: Industrial Training/Survey/Research Project</u>							
6.	SWM.-106	Field Survey	4	0:0:4	100		120 hours

Semester II

Major Courses

S. No.	Course No.	Course Title	Credits	L:T:P	Internal	External	Teaching Hours
1	SWM-201	Social Work with Groups	4	3:1:0	25	75	60 hours
2	SWM-202	Community Organization and Social Action	4	3:1:0	25	75	60 hours
3	SWM-203	Social Work Research	4	3:1:0	25	75	60 hours
4	SWM-204 (A) SWM-204 (B) SWM-204 (C) SWM-204 (D) Specialization- Any one	Indian Labour Problems and Legislations OR Urban and Rural Community Development-I OR Medical & Psychiatric Social Work-I OR Correctional Social Work-I	4	3:1:0	25	75	60 hours
5	SWM-205	Field Work	4	0:0:4	100		120 hours
<u>Major: Industrial Training/Survey/Research Project</u>							
6	SWM- 206	Industrial Field Visits	4	0:0:4	100	120 hours	
<u>Minor Elective: Value added course offered to other Faculty (to be completed in I or II semester)</u>							
7	SWM-207	Practice of Social Work (Divyangjan /Aging /Women Empowerment)	4	3:1:4	25	75	60 hours

Semester-III

Major Courses

S. No.	Course No.	Course Title	Credits	L:T:P	Internal	External	Teaching Hours
1	SWM-301	Social Policy and Welfare State	4	3:1:0	25	75	60 hours
2	SWM-302	Social Statistics and Computer Application	4	3:1:0	25	75	60 hours
3	SWM-303	Social Work Administration	4	3:1:0	25	75	60 hours
4	SWM-304(A) SWM-304(B) SWM-304(C) SWM-304(D) Specialization (Any one)	Human Resource Management and Employee Relations OR Urban & Rural Community Development-II OR Medical & Psychiatric Social Work-II OR Correctional Social Work-II	4	3:1:0	25	75	60 hours
5	SWM-305	Field Work	4	0:0:4	100		120 hours
Major: Industrial Training/Survey/Research Project							
8	SWM-306	Research Project –I	4		100		120 hours

Semester IV

Major Courses

S. No.	Course No.	Course Title	Credits	L:T:P	Internal	External	Teaching Hours
1	SWM-401	Principles of Management and Organizational behaviour	4	3:1:0	25	75	60 hours
2	SWM-402	Marginalized Communities: Issues and Interventions	4	3:1:0	25	75	60 hours
3	SWM-403	Human Rights and Social Justice	4	3:1:0	25	75	60 hours

4	SWM-404	Social Development	4	3:1:0	25	75	60 hours
5	SWM-405	Field Work (Block Placement for 90 days / Twelve Weeks)	4	0:0:4	100		120 hours
Major: Research Project							
8	SWM-406	Research Project-II	4	0:0:4	100		120 hours

Summary

S. No.	Semester	Major Courses	Minor Elective(other faculty)	Industrial Training/Survey /Research Project	Total
1	Sem. I	20	4/5/6	4	Min 52
2	Sem. II	20		4	
3	Sem. III	20		4	Min 48
4	Sem. IV	20		4	
Total					100

Duration

Six Months: 90 Days = 90(days)/6(days) =15 weeks

- 1 Credit theory =15 hours of teaching in a semester
 - 1 Credit practical =30 hours of teaching in a semester
- The Research Projects will be decided by the concerned faculty members of the department. **RP-I:** Research methodology and Review of related literature will be completed in the third semester and final (**RP-II**) will be submitted in the fourth semester.
 - Each course/paper of MSW (Master of Social Work) will be of 100 marks, out of which 25 marks will be evaluated through internal assessment whereas external will be of 75 marks.
 - The major course, Industrial training/ Survey/ Research Project in I and III Semesters will be evaluated through internal assessment. The Same in II and IV Semesters will be evaluated by external examiners.
 - Field Work and Major Course (Industrial Training/ Survey/ Research Projects) for each semester will be as under :

I-Semester

- **SWM-105**, Field Work (Observational Visits)
- **SWM-106**, Field Survey (Rural Communities / Rural Camp)

II- Semester

- **SWM-205**, Field Work (Concurrent / Communities Development in slums)
- **SWM-206**, Industrial Field Visits (Training/ Industrial Visits)

III- Semester

- SWM-305 Field Work (Employees Relations / Trade Union)
- **SWM-306**, Research Project-I

IV- Semester

- **SWM-405** Field Work (Block Placement / Internship as per specialization for 90 days or twelve weeks)
- **SWM-406**-Research Project-II

Field Work (I and II Semester)

There shall be compulsory training in the application of professional skills. This field work training shall be supervised at all levels in the all the semester except semester IV by field work Supervisor/Coordinator. Field work supervision shall be done by the field work supervisor through on the spot supervision in the field situation and in individual/ group conferences. In each semester, field work will be assigned 100 marks (field work and viva-voce). For a pass, the student must obtain a minimum of 40 marks in aggregate.

The performance of the filed work will be evaluated by a Board of Examiners consisting of the field work supervisors and the members of the staff nominated for the purpose. The Head of the Department Shall be the Chairman. The evaluation of field work will be done on the basis of the records maintained by the students, reports of the supervisors based on their own evaluation and also the remarks of the agency-head (if any), and evaluation done during the individual and group conference and the viva-voce examination.

The content, method, agencies of filed work and number of visits shall be decided by the Head of the Department from time to time.

Field work III and IV

Field work in semester III shall aim at giving a greater insight to the students in the working of the agency/agencies and affording them an opportunity of actual work experience as per specialization of students.

However, filed work of IV semester will be in nature of Block Placement/Internship, by placing the student in any agency for longer period of not less the twelve weeks after the IV semester examination in the summer recess. This placement will be made in an agency closely related to the course on labour, rural or medical and psychiatric social work, or correctional social work.

This field work supervised by Training and Placement Coordinator appointed by the Head of the Department time to time at department level.

The marks assigned shall be 100 to each semesters' field work and the evaluation shall be done in the manner prescribed for evaluation of filed work of first and second semester.

Note: - The field work in all the Semester will be 16 hrs per week except fourth semester.

SWM-101

INTRODUCTION TO SOCIETY

Max. Marks: 100 (25 –IA / 75 –EA) Credits: 04

Course Objectives

- i. To understand basic sociological concepts.
- ii. To understand the Indian society, culture and its impact and interconnectedness.
- iii. To learn how to apply sociological insights in social work practice.

Course Outcome

- i. Learner will understand the basic sociological concepts.
- ii. The learner will be able to understand the Indian society, culture and its impact and interconnectedness.
- iii. Learner will develop the ability to apply these concepts in the practice of social work.

UNIT-I UNDERSTANDING SOCIOLOGY

- 1.1 Sociology: Concept, Meaning and Scope
- 1.2 Society: Concept, Definition and Characteristics
- 1.3 Social Groups: Concept, Types and Importance
- 1.4 Social Work and its Relationship with Sociology and Economics

UNIT-II ELEMENTS OF SOCIETY

- 2.1 Social Institutions: Marriage, Family and Religion
- 2.2 Social Stratification: Meaning and Function
- 3.3 Social Control: Meaning, Concept and Means of Social Control
- 3.4 Culture: Meaning, Concept and Components

UNIT-III SOCIAL DYNAMICS

- 3.1 Socialization: Concept and Agents of Socialization
- 3.2 Social Change: Concept, Factors and theories of Social Change
- 3.3 Social Processes: Cooperation, Competition, Conflict, Accommodation and Assimilation
- 3.4 Social Development and Movement: Meaning, Concept and Relevance

UNIT-IV CONTEMPORARY SOCIAL CONCERNS

- 1.1 Social Deviance: Concept, Meaning and Types
- 1.2 Social Disorganization: Concept, Personal, Family and Community Disorganization
- 1.3 Agrarian Social Structure: Issues and Problems

SUGGESTED READINGS

1. Sociology: A systematic Introduction – Johnson, H.M.
2. Society: An Introductory Analysis – Maclver, R.M. and Page, C.H.
3. Social Theory – Wilson, J.
4. Sociology – Horton, P.B. and Hunt, C.C.
5. Social change in Modern India – Srinivas, M.N.
6. Modernisation of Indian Tradition – Singh, Y.
7. Human Society – Davis, K.
8. Social stratification: The Forms and Functions of Inequality – Tumin, M.N.

SWM-102

PSYCHOLOGY AND SOCIAL WORK PRACTICE

Max. Marks: 100 (25 –IA / 75 –EA) Credits: 04

Course Objectives

- i. To understand human growth and development.
- ii. To appreciate understanding of human personality in social work practice.
- iii. To apply the knowledge gained through the understanding of human behaviour to promote mental health and well-being of individuals.

Course Outcome

- i. Learner will understand the aspects of human growth and development.
- ii. Learner will develop ability to appreciate the understanding of human personality in social work practice.
- iii. The learner will be able to apply the knowledge gained through the understanding of human behaviour to promote mental health and well-being of individuals.

UNIT-I PSYCHOLOGY: AN INTRODUCTION

- 1.1 Psychology: Meaning, Scope and its Branches
- 1.2 Concept of Human Growth and Development
- 1.3 Stages of Human Development
- 1.4 Relevance of Psychology for Social Work Profession

UNIT-II UNDRSTANDING HUMAN BEHAVIOUR

- 2.1 Motivation: Definition, Need, Types and Theories
- 2.2 Attitude: Meaning, Nature, Formation and Measurement
- 2.3 Learning: Meaning, Types, Styles and Theories
- 2.4 Perception: Definition, Effects of Motivation and Emotions on Perception

UNIT-III PERSONALITY AND ITS THEORIES

- 3.1 Personality: Meaning, Concept, Types and Development of Personality
- 3.2 Theories of Personality: Carl Jung, Adler and Allport
- 3.3 Learning Theories: Stimulus Response and Reinforcement Theory
- 3.4 Psycho-analytical Theory

UNIT-IV NORMALITY AND ABNORMALITY

- 4.1 Normal and Abnormal Behaviour: Meaning and Types
- 4.2 Personality Disorders and Transactional Analysis
- 4.3 Stress, Anxiety and Phobia
- 4.4 Social Work Intervention in the Area of Mental Health

SUGGESTED READINGS

1. Introduction to Psychology – Davidoff, L.L.
2. Psychology: An Introduction to a Behavioural Science – Lindgren, H.C. and Byrne, D.
3. Introduction to Psychology – Morgan, C.T., King, R.A., Weisz, J.R. and Schopler, J.
4. Theories of Personality – Hall, S.C., and Lindzey, G.
5. Introduction to Psychology – Fernald, L.D. and Fernald, P. S.
6. Psychology – The Fundamentals of human behaviour.
7. Individual in Society – Krech, D. Crutch field, R.S. and Ballachey.
8. An Introduction to Social Psychology – Kuppuswami, B.

THEORY AND PRACTICE OF SOCIAL WORK

Max. Marks: 100 (25 –IA / 75 –EA) Credits: 04

Course Objectives

- i. To understand social work philosophy and inculcate values to work as human service professionals.
- ii. To appreciate the necessities of becoming professional social worker.
- iii. To recognize the importance of internalizing values and ethics in the practice of the profession.

Course Outcome

- i. Learner will be able to understand the history, philosophy and key markers of social work as profession.
- ii. Learner will develop the ability to reflect on professional behaviour and the approaches guiding the professional practice.
- iii. The learner will be able to recognize the importance of internalizing values and ethics in the practice of the profession.

UNIT-I BASIC CONCEPT OF SOCIAL WORK

- 1.1 Social Work and Other Related Concepts (Social Welfare, Social Service, Social Development Justice & Social Work) and Scope
- 1.2 Social Work: Goals and Objectives
- 1.3 Philosophical Tenets, Values and principles of Social Work Profession
- 1.4 Principles of Social Work

UNIT-II HISTORY OF SOCIAL WORK

- 2.1 Historical Development of Social Work in U. K. and U. S. A.
- 2.2 Social Reform Movements in India
- 2.3 Evolution of Social Work Education in India
- 2.4 Current Issues of Social Work Education in India

UNIT-III SOCIAL WORK AS A PROFESSION

- 3.1 Attributes of a Profession
- 3.2 Social Work Education and Training in India
- 3.3 Code of Ethics for Social Workers
- 3.4 Fields of Social Work

UNIT-IV SOCIAL WORK APPROACHES

- 4.1 Concept and Importance of System Approach
- 4.2 Marxist, Radical and Feminism Approach
- 4.3 Integrated Approach and Social Justice Approach
- 4.4 Right Based Approach and Empowerment

SUGGESTED READINGS

1. Concept and methods of Social work – Friendlander, W.A.
2. The Field of Social work – Fink, A.E.

3. Essays on Welfare State – Titmus R.
4. History and Philosophy of Social Work – Wadia, A.R.
5. Ethical Issues in Social Work – Yelaja, S.A.
6. Values in Social Work – C.C.E.T.S. W (London).
7. Social Work and Social Work Education – Gore, M.S.
8. Reflections on Social Work Education – Kendall, K.A.

SWM-104

SOCIAL WORK WITH INDIVIDUALS

Max. Marks: 100 (25 –IA / 75 –EA) Credits: 04

Course Objectives

- i. To develop understanding of working with individuals.
- ii. To develop understanding and skills in case work process and intervention.
- iii. To demonstrate basic interpersonal practice skills including active listening, empathic responding, critical / creative thinking, case recording and contracting.

Course Outcome

- i. Learner will be able to develop understanding of working with individuals.
- ii. Learner will develop the understanding and skills of case work process and intervention.
- iii. The learner will be able to demonstrate basic interpersonal practice skills including active listening, empathic responding, critical / creative thinking, case recording and contracting.

UNIT-I SOCIAL CASE WORK: AN INTRODUCTION

- 1.1 Social Case Work: Concept, Objectives and Historical Development
- 1.2 Client- Worker Relationship
- 1.3 Components of Case Work
- 1.4 Principles of Case Work

UNIT-II CASE WORK PROCESS

- 2.1 Case Work Process: Meaning and Objectives
- 2.2 Intake, Study and Diagnosis and Treatment/Intervention
- 2.3 Evaluation and Termination
- 2.4 Theories of Case Work Practice

UNIT-III TECHNIQUES AND SKILLS IN CASE WORK

- 3.1 Interviewing, Listening and Home Visit
- 3.2 Transference and Counter Transference
- 3.3 Counselling, Psychotherapy
- 3.4 Recording in Case Work

UNIT-IV THERAPUTIC APPROACHES IN CASE WORK

- 4.1 Behaviour Modification Approach
- 4.2 Problem Solving Approach
- 4.3 Crises Intervention Approach
- 4.4 Eclectic Approach

SUGGESTED READINGS

1. Social Case Work – Harris, F.J.
2. Social Case Work: Principles and Practice – Times, N.
3. The case work Relationship – Biesteck, F.P.
4. Process of case work – Nursten, J.
5. Social Case Work: A Problem Solving Process – Perlman, H.H.
6. Interviewing: Its Principles and Methods – Garrett, A.
7. Handbook on Social Case Recording – Bristol, M.
8. Integrated methods of social work – Singh, R.V.

SWM-105

Field Work (Observational visits, Seminar, Presentation) +Viva-Voce

Max. Marks: 100, Credits: 04

Course Objectives

- i. To gain first-hand experience of social work and functions of social work agencies.
- ii. To develop skills in application of principles, process, values for effective social work practice.
- iii. Acquire skills in communication, writing reports and documentation.

Course Outcome

- i. Learner will develop the understanding of practice of social work and functions of various social work agencies.
- ii. Learner will develop the skills in applying principles, process and values in concurrent field work practice.
- iii. Learner will acquire skills in communication, writing reports and documentation.

SWM-106

Field Survey

Max. Marks: 100, Credits: 04

Rural Communities Survey/ Rural Camp

Course Objectives

- i. To develop the understanding of rural community.
- ii. To identify the community problems and resources.

- iii. To develop the understanding of various government schemes.

Course Outcome

- i. Learner will acquire the concept of rural community.
- ii. Learner will develop the skills in identifying community problems and resources.
- iii. Learners will develop the understanding of different government schemes.

SWM-201

SOCIAL WORK WITH GROUPS

Max. Marks: 100 (25 –IA / 75 –EA) Credits: 04

Course Objectives

- i. To develop understanding of group as a method of social work practice.
- ii. To gain insight of group processes and group dynamics.
- iii. To develop an understanding of basic models, techniques and skills to practice group work.

Course Outcome

- i. After the completion of course learner will be able to explain the group work as a method of social work.
- ii. Learner will also develop the insight of group process and group dynamics and their uses.
- iii. The learner will develop an understanding of basic models, techniques and skills to practice group work.

UNIT-I INTRODUCTION TO GROUP AND GROUP WORK

- 1.1 Social Group: Concept, Characteristics and Types
- 1.2 Group Work: Meaning, Concept and Goals
- 1.3 Historical Development of Group Work
- 1.4 Components of Group

UNIT-II ESSENTIALS IN GROUP WORK PRACTICE

- 2.1 Principles of Group Work
- 2.2 Models of Group Work (Social Goal, Remedial and Reciprocal Model)
- 2.3 Group Work Techniques
- 2.4 Skills in Group Work Practice

UNIT-III GROUP WORK PROCESS

- 3.1 Stages of Group Development
- 3.2 Planning and Programming in Group Work
- 3.3 Group Dynamics
- 3.4 Leadership in Group

UNIT-IV GROUP WORK IN DIVERSE SETTINGS

- 4.1 Group Work with Disaster Victims
- 4.2 Group Work with HIV/AIDS affected Persons
- 4.3 Group Work in Correctional and Industrial Setting
- 4.3 Recording in Social Group Work

SUGGESTED READINGS

1. Social Group Work – Principles and Practice – Treeker, H. B.
2. Social Group Work – A Helping Process – Konepka, G.
3. Perspectives on Social Group Work Practices – Alissi, A.S.
4. Social Work through Group Process – Klein, A.F.
5. Group in Social Work – An Ecological Perspective – Bal-Gopal, P.R. and Vassils T.V.
6. Individual change through Small Groups – Sundel, M., Glasser, P., Sarri, R., Vinter, R.
7. An Introduction to Group Work Practice – Toselane, R.W., Rivas, R.F.
8. Social Work with Group – Northern, H.

SWM-202

COMMUNITY ORGANIZATION AND SOCIAL ACTION

Max. Marks: 100 (25 –IA / 75 –EA) Credits: 04

Course Objectives

- i. To understand the concept of community and its relevance in social work.
- ii. To develop understanding of skills and techniques of community work and Social Action.
- iii. To develop an understanding of strategies involved in mass action used by prominent social reformers.

Course Outcome

- i. Learner will be able to understand the concept of community and community work and its relevance in social work.
- ii. Learner will develop skills and attitude in applying methods, approaches and models of community work and Social Action.
- iii. Learner will develop an understanding of strategies involved in mass action used by prominent social reformers.

UNIT-I CONCEPTUAL FRAME WORK

- 1.1 Community: Concept, Types and Issues; Structural and Functional Aspect
- 1.2 Community Organization: Meaning, Objectives and Indigenous Principles
- 1.3 Community Work: Concept and Components
- 1.4 Community Development: Approaches and Principles

UNIT-II ESSENTIALS OF COMMUNITY ORGANIZATION

- 2.1 Process of Community Organization
- 2.2 Methods of Community Organization (Awareness, Planning and Organizing, Education, Networking, Participation and Leadership)
- 2.3 Models of Community Organization
- 2.4 Approaches to Community Organization

UNIT-III TECHNIQUES OF COMMUNITY ORGANIZATION

- 3.1 Community Leadership and Community Empowerment
- 3.2 Participatory Learning Appraisal and Participatory Rural Appraisal
- 3.3 Community Resources and their Mobilization
- 3.4 Community Organizer: Roles and Skills

UNIT-IV SOCIAL ACTION

- 4.1 Social Action: Concept, Need and Objectives
- 4.2 Process of Social Action and Principles of Social Action
- 4.3 Models and Strategies of Social Action
- 4.4 Case Studies of Social Action

SUGGESTED READINGS

1. Community Organising – Brager, G. And Speeht, H.
2. Community Work – Jones, D. And Mayo, M.
3. Community Organisation – Theory, Principles and Practice – Ross, M.G.
4. Community Psychology – Iscoe, I and Spielberger
5. Caste, Class and Power – Beteille, A.
6. Politics of Mass Society – Kornshauser, W.
7. Social Change – Moore, W.E.
8. Social Work and Social Action – Siddiqui, H.Y.

SWM-203

SOCIAL WORK RESEARCH

Max. Marks: 100 (25 –IA / 75 –EA) Credits: 04

Course Objectives

- i. Understanding the nature, scope and significance of research in social work practice.
- ii. Develop competence in conceptualizing, designing and using research techniques.
- iii. To gain the knowledge of steps of social work research including literature review, objectives and hypothesis formulation, research design, sampling, data collection and data analysis.

Course Outcome

- i. Learner will be able to appreciate the philosophy of social work research and research process.
- ii. Learner will develop the understanding and skills to conceptualise a research problem and operationalised it.

- iii. Learner will gain the knowledge of steps of social work research including literature review, objectives and hypothesis formulation, research design, sampling, data collection and data analysis.

UNIT-I SOCIAL SCIENCE RESEARCH

- 1.1 Social Science Research: Meaning, Concept and Characteristics
- 1.2 Basic Elements of Social Science Research and Social Work Research
- 1.3 Social Survey, Social Phenomenon and Social Work Research
- 1.4 Approaches to Social Science Research

UNIT-II SOCIAL SCIENCE RESEARCH PROCESS

- 2.1 Scientific Method; Formulation of Research Problem
- 2.2 Research Designs: Exploratory, Descriptive and Explanatory
- 2.3 Hypothesis: Concept, Characteristics, Types and Formulation
- 2.4 Experimental Research Design: Pre, True and Quasi

UNIT-III SAMPLING

- 3.1 Sampling: Concept, Need and Procedure
- 3.2 Sampling Method: Probability, Non-Probability and types
- 3.3 Types of Probability and Non-Probability Sampling
- 3.4 Determination of Sample Size

UNIT-IV METHODS AND TOOLS OF DATA COLLECTION

- 4.1 Interview Method and Questionnaire
- 4.2 Observation and Case Study Method and Area Study
- 4.3 Project Formulation and Report Writing
- 4.4 Research Report Writing and Ethics in Social Work Research

SUGGESTED READINGS

1. Methods in Social Research – Goods J. And Hall, P.M.
2. Introduction to Social Research – Doby, J.J. (Ed.)
3. Social Work Research – Polyansky, N.A. (Ed.)
4. Logic of Survey analysis – Rosenberg, M.
5. Research Designs and Strategies – Shah, P.V.
6. Reporting Research – Shah, P.V.
7. Scientific Social Surveys and Research – Young P.V. and Schmid, C.F.
8. Design of Social Research – Ackoff, R.L.

SWM-204 (A)

INDIAN LABOUR PROBLEMS AND LEGISLATIONS

Max. Marks: 100 (25 –IA / 75 –EA) Credits: 04

Course Objectives

- i. To develop the understanding of Indian Labour and its problems.
- ii. To acquire the understanding of related legislations to protect labour from various exploitations.
- iii. To develop a critical view of the legislations and government schemes related to informal labour .

Course Outcome

- i. Learner will be able to develop the understanding of Indian Labour and its problems.
- ii. Learner will also be able to understand the legislations protecting Indian Labour against exploitation.
- iii. The learner will be equipped with a critical view of the legislations and government schemes related to informal labour .

UNIT-I INDIAN LABOUR

- 1.1 Industrial Workforce: Concept, Characteristics, Types and Problems
- 1.2 Labour in Organised and Unorganised Sectors
- 1.3 Labour Welfare: Concept, Meaning and Approaches
- 1.4 Provisions, Policies and Programme for Labour Welfare

UNIT-II TRADE UNIONISM IN INDIA

- 2.1 Trade Unionism: Concept, Nature and Types
- 2.2 Trade Union Movements in India and Trade Union Act, 1926
- 2.3 Shops & Commercial Establishments Act, 1962
- 2.4 The Child Labour (Prohibition and Regulation) Act, 1986

UNIT-III SOCIAL SECURITY AND ADMINISTRATION

- 3.1 Social Security: Meaning, Methods and Philosophies
- 3.2 Welfare Administration in Industrial Settings
- 3.3 Minimum Wages Act, 1948, Payment of Wages Act, 1936
- 3.4 Maternity Benefit and Unorganised Workers' Social Security Act, 2008

UNIT-IV RELATED LEGISLATIONS

- 4.1 Factories Act, 1948; The Industrial & Employment (Standing Orders) Act, 1946
- 4.2 EPF Act, 1952 & Payment of Gratuity Act, 1972
- 4.3 The Employees Compensation Act, 1923 & ESI Act, 1948
- 4.4 Building and Other Construction Workers Act, 1996

SUGGESTED READINGS

1. Labour Problems in Indian Industry – Giri, V.V.
2. Principles of Labour – Moorthy, M.V.
3. Labour Problems and Social Welfare – Saxena, R.C.
4. Labour Welfare in India – Void, K.N.
5. Social Security in India – Srivastava, P.C.
6. Labour Welfare, Trade, Unionism and Industrial Relations – Puneekar, S.D. and Others.
7. Report of the Committee on Labour Welfare – Ministry of Labour Welfare, New Delhi.
8. Implementation of Labour Enactments – Sanarikar, S.S. (Bombay: Popular Prakashan) Relevant Bare Acts.
9. *Labour and Industrial Law*. Allahabad: Law Agency, Mishra, S. N. –2018
10. Monappa, Arun (1988). *Industrial Relations*. New Delhi: Tata McGraw-Hill Publishing Company Ltd. Monappa, Arun –1988

SWM-204 (B)

URBAN AND RURAL COMMUNITY DEVELOPMENT-I

Max. Marks: 100 (25 –IA / 75 –EA) Credits: 04

Course Objectives

- i. To understand the concept of community development.
- ii. To develop the ability for intervention with the urban and rural communities in their development process.
- iii. To understand the structures, issues and development process of rural and urban community.

Course Outcome

- i. Learner will be able to develop the concept of community development.
- ii. Learner will acquire the knowledge and ability to intervene with the urban and rural communities in the development process.
- iii. The learner will understand the structures, issues and development process of rural and urban community.

UNIT-I URBAN COMMUNITY DEVELOPMENT

- 1.1 Urban Community Development: Meaning, Principles and Strategies
- 1.2 Urban Community Development in India
- 1.3 Urbanization and Industrialization: Issues, Problems and Challenges
- 1.4 Migration (Domestic & International): Causes, Consequences and Measures

UNIT-II URBAN MUNICIPAL ADMINISTRATION

- 2.1 Urban Development Policies and Programmes
- 2.2 Urban Municipal: Structure and Composition
- 2.3 Functions of Urban Municipal Corporation
- 2.4 Current Issues in Urban Development

UNIT-III RURAL COMMUNITY DEVELOPMENT

- 3.1 Rural Community: Meaning and Characteristics
- 3.2 Historical Perspectives of Rural Community Development in India & U.P.
- 3.3 Rural Community Development Programmes
- 3.4 Efforts of Civil Society for Rural Development

UNIT-IV PANCHAYAT RAJ AND RURAL DEVELOPMENT

- 4.1 Panchayat Raj: Historical Development
- 4.2 73rd & 74th Constitutional Amendments
- 4.3 Panchayats: Structure, Functions and Powers
- 4.4 Panchayat Raj Act, 1994

SUGGESTED READINGS

1. Mishra, G.K. & Narain, K. (ed.) (1989). *Development Programmes for Urban Poor*. New Delhi: Indian Institute of Public Administration.
2. Balakrishnan, R (2007). *Participatory Pathways People's participation in development Initiatives*, New Delhi: Pearson Longman.
3. Bhargava, G. (Ed.). (1981). *Urban problems and policy perspectives*. Abhinav Publication
4. Chaubey, P. K. (2004). *Urban local bodies in India: Quest for making them selfreliant*. New Delhi: IIPA.
5. De Souza, A. (Ed.). (1983). *Urban growth and urban planning: political context and people's priorities*. New Delhi: Indian Social Institute.
6. Kosambi, M. (1994). *Urbanization and urban development in India*.
7. Kundu, A. (1993). *In the name of the urban poor: access to basic amenities*. SAGE Publications Pvt. Limited.
8. Kundu, A. (2003). *Urbanisation and urban governance: Search for a perspective beyond neo-liberalism*. Economic and political Weekly, 3079-3087.
9. Ledwith Margaret (2006): *Community Development: A critical approach*, New Delhi: Rawat Publications.
10. Prabhakar, V. (2004). *Human development & Social Dynamics*, New Delhi: Dominant Publishers & Distributors.
11. Prasad B.K. (2003). *Urban development, a new Perspective*, New Delhi: Sarup & Sons.
12. Ramanlingam, S. (2007). *Voluntary Organizations & Social Welfare*, New Delhi : Arise Publications and Distributors.

SWM-204 (C)

MEDICAL AND PSYCHIATRIC SOCIAL WORK-I

Max. Marks: 100 (25 –IA / 75 –EA) Credits: 04

Course Objectives

- i. To develop the understanding of the concept of Medical Social Work.
- ii. To understand the role of social work in different health care settings.
- iii. To acquire knowledge on various forms of testing and assessment of medical and psychiatric health.

Course Outcome

- i. After the completion of the course the learner will be able to understand the concept of Medical Social Work.
- ii. Learner will also develop and understand the role of social work in various health care settings.
- iii. Learner will acquire knowledge on various forms of testing and assessment of medical and psychiatric health.

UNIT-I MEDICAL SOCIAL WORK

- 1.1 Medical Social Work: Concept, Meaning and Ethics
- 1.2 Values and Principles of Medical Social Work
- 1.3 Health: Concept and Indicators
- 1.4 Models of Health

UNIT-II HEALTH CARE AND APPROACHES

- 2.1 Public Health Care
- 2.2 Private Health Care
- 2.3 Approaches to Health
- 2.4 Social Work in Health Care Settings

UNIT-III PSYCHIATRIC SOCIAL WORK

- 3.1 Psychiatric Social Work: Meaning, Concept and Fields
- 3.2 Historical Development of Psychiatric Social Work in USA, UK and India
- 3.3 Mental Health: Concept, Well-being and Illness
- 3.4 Models of Mental Illness

UNIT-IV MENTAL DISORDERS AND THEIR MANAGEMENT

- 4.1 Mental Disorders
- 4.2 Management of Mental Illness
- 4.3 Behavioural and Developmental Problems of Children and Adolescents
- 4.4 Role of Social Worker in Mental Health Settings

SUGGESTED READINGS

1. Practising Health for All – Morkey David, Rohde Jon and Williams, G.
2. Community Health: An Epidemiological Approach – Smith, Bryan C.
3. Social Work Practice in the Health Field – Banlatt, Harriet M.
4. Social Aspects of Illness – Codey, Carel H.
5. Research in the Service of Mental Health – Segal, J. (Ed.)
6. Research in Community and Mental Health – Simmons, R. G. (ed.)
7. Social Dimensions of Mental Health – WHO, Geneva.
8. Mental Health and Mental Illness – Roberts N.

SWM-204 (D)

CORRECTIONAL SOCIAL WORK-I

Max. Marks: 100 (25 –IA / 75 –EA) Credits: 04

Course Objectives

- i. To understand the conceptual framework of correctional social work.
- ii. To understand the correctional laws and procedures related to correctional social work.
- iii. To understand and interpret the theories of crime in correctional social work.

Course Outcome

- i. Learner will be able to understand the framework of correctional social work.
- ii. After the completion of the course the learner will be able to understand various correctional laws and procedures useful for correctional social work practice.
- iii. Learner will be able to understand and interpret the theories of crime in correctional social work.

UNIT-I INTRODUCTION TO CORRECTIONAL SOCIAL WORK

- 1.1 Correctional Social Work: Meaning, Concept and Scope
- 1.2 Social Work Practice in Correctional Settings
- 1.3 Social Work Practice in Correctional Settings
- 1.4 Role of Correctional Social Worker in Various Settings

UNIT-II CRIMINOLOGY

- 2.1 Crime: Meaning, Concept and Types
- 2.2 Theories of Crime
- 2.3 Criminal Procedure Code and IPC: Conceptual Understanding
- 2.4 Basic Understanding of Major and Minor Acts

UNIT-III CORRECTIONAL LAWS AND PROCEDURES

- 3.1 Probation, Parole and After Care
- 3.2 Correctional Institutions: Protective, Observation and Special Homes
- 3.3 transfer of Prisoners Act, 1950
- 3.4 Punitive Measures in India

UNIT-IV RELATED LEGISLATIONS

- 4.1 Juvenile Justice (Care and Protection of Children) Act, 2015
- 4.2 Immoral Traffic Prevention Act, 2006
- 4.3 Mental Health Act, 1987
- 4.4 Reformatory School Act, 1987

SUGGESTED READINGS

1. Ahuja, Ram *Criminology*, Meerut: Minakshi Publications.
2. Banaras, H.C. & N.K. Teeters *New Horizons in Criminology*, New Delhi Prentice Hall of India, Pvt. Ltd.
3. Clinard, Marshall B *Sociology of Deviant Behaviour*, New York: Holt Rinehart and Winston.
4. Cohen, Albert K. *Deviance and Control* New York: Prentice-Hall of India Pvt. Ltd.
5. Gessay, Donald R. *Crime and Social Process*,
6. Reid, Sue Titus *Crime and Criminology*, New York: Holt, Rinehart and Winston.
7. Siddique, Ahmad. (1993). *Criminology-Problems and Perspectives*, Delhi: Eastern Book Co.

SWM-205

FIELD WORK

(16 Hours per week, method oriented. Placement in Rural Communities/ Slums)

Max. Marks: 100, Credits: 04

Course Objectives

- i. Develop understanding of the nature of the professional social work roles and responsibilities.
- ii. Making conscious use of self as growing professional and develop skills in interpersonal relationship, documentation and recording.
- iii. Appreciate the significance of social sciences in the practice of social work.
- iv. Understand agency as a system-its philosophy, structure, objectives, goals, areas of intervention and management of services / programmes.

Course Outcome

- i. Learner will understand the basics of profession and relevance of specific knowledge, skills and attitude (KSA) for effective social work practice.
- ii. Learner will acquire knowledge, skills and attitude in experimenting with one of the primary methods of social work: Community Work.
- iii. Learner will develop skills in making and using tools of term plan, agency profile and community profile.

SWM-206

Industrial Field Visits

Max. Marks: 100, Credits: 04

External Evaluation (Training /visits, report writing and Viva Voce)

Course Objectives

- i. To provide concurrent opportunity for the integration of the classroom learning and the its practice in the industrial settings.
- ii. To utilize systemic approach to analyse agency structure and function.
- iii. To observe the functions of an administrator at industry and using skills of management, supervision and training.
- iv. Acquire skills in communication, writing reports and documentation.

Course Outcome

- i. Learner will be able to apply the classroom learning of social work and the its practice in the industrial settings.
- ii. Learner will utilize systemic approach to analyse agency structure and function.
- iii. Learner will be able to observe the functions of an administrator at industry and using skills of management, supervision and training.
- iv. Learner will acquire skills in communication, writing reports and documentation.

SWM-207

Practice of Social Work

Value Added Course as Minor Elective for Other Faculties (Second Semester)

Max. Marks: 100 (25 –IA / 75 –EA) Credits: 04

Course Objectives

- i. To understand the concept of marginalization and issues of marginalized groups.
- ii. To develop the ability for social work intervention with marginalized groups.
- iii. To develop an understanding on strategies practiced to create access and opportunities to the marginalized groups for their welfare.

Course Outcome

- i. After the completion of course learner will be able to explain the concept of marginalization and issues of marginalized groups.
- ii. Learner will also develop the ability for social work intervention with marginalized groups.
- iii. Learner will develop an understanding on strategies practiced to create access and opportunities to the marginalized groups for their welfare.

UNIT-I DIVYAGJAN: AN INTRODUCTION

- 1.1 Divyangjan: Concept, Philosophy and Strategies D for Mainstreaming
- 1.2 Understand about RCI Act, PWD. Act, and National Trust Act.
- 1.3 Programme for Divyangjan and Role of Government and NGO.
- 1.4 Divyangjan Adhikar Adhiniyam 2016 and 2017

UNIT-II AGING

- 2.2 Definitions of old Age: Biological, Social, Psychological and Cultural
- 2.2 Demographic Aging in India and Implication
- 2.3 Psychological and Sociological Theories of Aging
- 2.4 Changing roles, powers and status of older person

UNIT-III EMPOWERMENT

- 3.1 Empowerment: Concept, forms and Tools
- 3.2 Models of Social Empowerment
- 3.3 Approach to Social Work Practice and its relevance in Indian Context
- 3.4 Policies and Programmes for Women's Empowerment

UNIT-IV APPROACHE OF SOCIAL WORK

- 4.1 Behaviour Modification Approach
- 4.2 Problem Solving Approach
- 4.3 Crises Intervention Approach
- 4.4 Role of Social Workers in empowerment of Women, and Divyangjan

SUGGESTED READINGS

1. One Little Finger- Malini. Chib-India, Sage Publication.
2. The Art of Healthy Aging: Rosanna Wolf
3. Rethink Aging: Reshmi Chakraborty and Nidhi Chawla
4. Growing Older without Feeling Old: Rudi Westendorp
5. The Empowerment Paradox: Ben Woodward
6. Empowering the Youth: Dr. M Sivaramkrishna
7. Behaviour Human Psychology: Christopher Kingler
8. The Art of Reading Minds: Henrik Fexeus

SOCIAL POLICY AND WELFARE STATE

Max. Marks: 100 (25 –IA / 75 –EA) Credits: 04

Course Objectives

- i. To understand the concept and significance of social policy and planning.
- ii. To acquire knowledge of policy formulation, processes and analysis.
- iii. To understand the linkages between social policy, planning and governance.

Course Outcome

- i. Learner will be able to understand concept of social policy, planning and governance in a state or welfare state.
- ii. Learner will understand the role of civil society and global impact in formulating social policy.
- iii. The learner will be able to understand the role played by Political ideologies in determining welfare.

UNIT-I INTRODUCTION TO SOCIAL POLICY

- 1.1 Social Policy: Meaning, Concept and Principles
- 1.2 Sources of Social Policy: Primary and Secondary Sources
- 1.3 Social Policy, Social Development and Models of Social Policy
- 1.4 Models and Approaches of Social Policy

UNIT-II PROCESS OF SOCIAL POLICY

- 2.1 Process of Social Policy Formulation: structures and Process
- 2.2 Implementation of Social Policy: Role of Different Agencies
- 2.3 Monitoring and Evaluation of Social Policy
- 2.4 Major challenges of Implementation

UNIT-III SOCIAL PLANNING

- 3.1 Social Planning: Concept, Need and Models
- 3.2 Process of Social Planning in India
- 3.3 Decentralised Planning, Levels of Social Planning
- 3.4 Impact of Globalization on Social Planning in India

UNIT-IV WELFARE STATE AND GOVERNANCE

- 4.1 State and Welfare State: Concept and Meaning
- 4.2 Governance: Executive, Legislative, Judiciary and Bureaucracy
- 4.3 Determinants of Governance and Good Governance
- 4.4 Civil Society: Concept and Importance

SUGGESTED READINGS

9. Social Policy: An Introduction – Titmuss, R.M.
10. Social Theory and Social Policy – Pinker, R.A.
11. Social Policy in the third World – Macpherson, Stewart.

12. Social Policy in India – Kulkarni, P.D.
13. Human Service Organisations – Hasenfed, Y. And English, R. (ed.)
14. Social Welfare Administration – Patti, R.
15. Social Work Administration – Skidamore
16. Social Administration – Slavin, S. (Ed.)

SWM-302

SOCIAL STATISTICS AND COMPUTER APPLICATION

Max. Marks: 100 (25 –IA / 75 –EA) Credits: 04

Course Objectives

- i. To develop basic understanding of social statistics used in social science research.
- ii. To develop an understanding of computer applications useful in social science research.
- iii. To conduct pilot testing of questionnaire and interview schedule.

Course Outcome

- i. Learner will acquire the basic understanding of social statistics used in social science research.
- ii. After completion of course learner will be able to make use of basic computer applications for research purposes.
- iii. Learner will be able to conduct pilot testing of questionnaire and interview schedule.

UNIT-I SOCIAL STATISTICS

- 1.1 Social Statistics: Meaning and Concept
- 1.2 Use of Social Statistics in Social Research
- 1.3 Functions and Limitation of Social Statistics
- 1.4 Levels of Measurement: Normal, Ordinal, Interval and Ratio

UNIT-II COMPUTER AND STATISTICS

- 2.1 Introduction to Computer with its applications in Social Sciences
- 2.2 Use of SPSS in Social Research
- 2.3 Coding of Data and Preparing Master Chart
- 2.4 Analysis and Interpretation of Data

UNIT-III DESCRIPTIVE STATISTICS

- 3.1 Statistical Measures
- 3.2 Measurement of Central Tendency: Mean, Median and Mode
- 3.3 Mean Deviation
- 3.4 Standard Deviation

UNIT-IV INFRENTIAL STATISTICS

- 4.1 Classification and Tabulation: Uni-variate and Bi-variate Tables
- 4.2 Chi-Square test
- 4.3 Pearson's Correlation
- 4.4 T and F-test (One way)

SUGGESTED READINGS

1. Statistical Methods – Gupta, S.P.
2. Statistical Methods for Social Workers – Mac Millan, W.
3. Sampling Techniques – Cochran, W.E.

SWM-303

SOCIAL WORK ADMINISTRATION

Max. Marks: 100 (25 –IA / 75 –EA) Credits: 04

Course Objectives

- i. To acquire knowledge and skills of managing and administrating development services.
- ii. To compare and contrast different laws pertaining to registration and governance of voluntary organizations.
- iii. To develop skills in Project Formulation and Evaluation.

Course Outcome

- i. Learner will acquire knowledge and skills of managing and administrating development services.
- ii. Learner will be able to compare and contrast different laws pertaining to registration and governance of voluntary organizations.
- iii. Learner will be able to develop skills in Project Formulation and Evaluation.

UNIT-I SOCIAL WELFARE: CONCEPTUAL FRAMEWORK

- 1.1 Social Welfare: Meaning and Scope; Social Services and Social Welfare Services
- 1.2 Social Welfare Administration: Meaning, Scope and Objectives
- 1.3 Social Work Administration
- 1.4 Administration of Social Work Organisation at Different Levels, NIPCCD, CSWB and Ministry of Social Justice for Empowerment

UNIT-II SOCIAL WELFARE MANAGEMENT

- 2.1 Social Welfare Management: Concept and Objectives
- 2.2 Human Service Organisation: Characteristics and Need
- 2.3 Functions of Management: POSDCORB
- 2.4 State Social Welfare & District Social Welfare Office

UNIT-III PROJECT FORMULATION AND EVALUATION

- 3.1 Project Formulation: Concept and Process
- 3.2 Project Appraisal: Social, Technical and Financial
- 3.3 Monitoring and Evaluation
- 3.4 Social Impact Assessment Study, Social Return on Investment (SROI)

UNIT-IV SKILLS AND TECHNIQUES

- 4.1 Problem Analysis and Cost Benefit Analysis
- 4.2 Budget Preparation and Budget Analysis
- 4.3 Fund Raising: Concept, Methods and Challenges
- 4.4 International Funding: FCR Act

SUGGESTED READINGS

1. Social Welfare Administration – Patti, R.
2. Social Work Administration – Skidamore
3. Social Administration – Slavin, S. (Ed.)
4. Management: Theory and Practice – Dale, E.
5. Organizational Behaviour – Davis, K.
6. Essentials of Management – Koontz, H. And Others

SWM-304 (A)

HUMAN RESOURCE MANAGEMENT AND EMPLOYEE RELATIONS

Max. Marks: 100 (25 –IA / 75 –EA) Credits: 04

Course Objectives

- i. To understand the concept of HRM and Employee Relations.
- ii. To know the action areas and issues of HRM.
- iii. To understand the techniques to resolve the conflict in the industry.

Course Outcome

- i. Learner will acquire the knowledge of HRM and Employee Relations.
- ii. Learner will be able to identify the action areas of HRM.
- iii. After the completion of course learner will be able to apply conflict resolution techniques in the industrial disputes.

UNIT-I HUMAN RESOURCE MANAGEMENT

- 1.1 Personnel Management to HRD, HRD & HCM: Concept, Meaning and Principles
- 1.2 Functions of Human Resource Management
- 1.3 Management by Objective (MBO)
- 1.4 Roles and Responsibilities of Human Resource Managers

UNIT-II ACTION AREAS AND ISSUES OF HRM

- 2.1 Recruitment, Selection, Induction
- 2.2 Training, Development and Performance Appraisal
- 2.3 Work-Life Balance and Stress Management
- 2.4 H.R. Manual: Components and Service Conditions

UNIT-III EMPLOYEE RELATIONS

- 3.1 Employee Relations and Industrial Relations: Concept, Nature and Scope
- 3.2 Factors Influencing Employee Relations
- 3.3 Emerging Trends and Issues in Employee Relations
- 3.4 Corporate Social Responsibility and Employee Relations

UNIT-IV INDUSTRIAL DISPUTES AND CONFLICT RESOLUTION

- 4.1 Industrial Dispute: Meaning, Causes, Effects and Prevention
- 4.2 Settlement of Industrial Disputes: Conciliation, Arbitration and Adjudication
- 4.3 Collective Bargaining: Concept, Meaning and Issues
- 4.4 The Industrial Dispute Act, 1947

SUGGESTED READINGS

1. Industrial Relations: Theory and Practice – Salamon, Michael
2. Management of Union: Flanders, A.
3. Management of Trade Unions – Dayal, I and Sharma, B.R.
4. Industrial Relations – Arun Monoppa.
5. Principles and Practice of Job Evaluation – Morris J. Walker
6. Understating Job Evaluation – Burns Mike
7. Human Resource Planning – Walker, James W.
8. Human Resource Accounting – Flamholtz, Eric G.

SWM-304 (B)

URBAN AND RURAL COMMUNITY DEVELOPMENT-II

Max. Marks: 100 (25 –IA / 75 –EA) Credits: 04

Course Objectives

- i. To develop understanding of the composition and functioning of Urban Development Authorities.
- ii. To know the Contemporary Rural Development Programmes of the government.
- iii. To understand the structures, issues and development processes of rural and urban communities.

Course Outcome

- i. Learner will be able to understand the basic composition and functioning of Urban Development Authorities.
- ii. Learner will acquire ability to understand various Contemporary Rural Development Programmes of the government.
- iii. To understand the structures, issues and development processes of rural and urban communities.

UNIT-I URBAN DEVELOPMENT AUTHORITIES

- 1.1 Urban Development Authorities: Evolution and Composition
- 1.2 Administrative Setup of Urban Development Authorities
- 1.3 Urban Basic Services Programmes

- 1.4 Urban Problems: Industrial Pollution, Climate Change and Environmental Problems

UNIT-II URBAN SLUMS

- 2.1 Slums: Concept, Meaning and Characteristics
- 2.2 Historical Perspectives of Slums
- 2.3 Problems of Slums
- 2.4 Programmes for Slum Improvement

UNIT-III CONTEMPORARY RURAL DEVELOPMENT

- 3.1 Contemporary Approaches / Strategies: Meaning, Needs and Objectives
- 3.2 Sustainable Rural Livelihood Approaches
- 3.3 Indigenous Community Development Approaches
- 3.4 Bottom up Approach

UNIT-IV RURAL DEVELOPMENT PROGRAMMES

- 4.1 Integrated Rural Development Programme (IRDP)
- 4.2 Integrated Child Development Scheme (ICDS)
- 4.3 National Livelihood Mission (NLM)
- 4.4 MGNREGS

SUGGESTED READINGS

1. Mishra, G.K. & Narain, K. (ed.) (1989). *Development Programmes for Urban Poor*. New Delhi: Indian Institute of Public Administration.
2. Balakrishnan, R (2007). *Participatory Pathways People's participation in development Initiatives*, New Delhi: Pearson Longman.
3. Bhargava, G. (Ed.). (1981). *Urban problems and policy perspectives*. Abhinav Publication
4. Chaubey, P. K. (2004). *Urban local bodies in India: Quest for making them selfreliant*. New Delhi: IIPA.
5. De Souza, A. (Ed.). (1983). *Urban growth and urban planning: political context and people's priorities*. New Delhi: Indian Social Institute.
6. Kosambi, M. (1994). *Urbanization and urban development in India*.
7. Kundu, A. (1993). *In the name of the urban poor: access to basic amenities*. SAGE Publications Pvt. Limited.
8. Kundu, A. (2003). *Urbanisation and urban governance: Search for a perspective beyond neo-liberalism*. Economic and political Weekly, 3079-3087.
9. Ledwith Margaret (2006): *Community Development: A critical approach*, New Delhi: Rawat Publications.
10. Prabhakar, V. (2004). *Human development & Social Dynamics*, New Delhi: Dominant Publishers & Distributors.
11. Prasad B.K. (2003). *Urban development, a new Perspective*, New Delhi: Sarup & Sons.
12. Ramanlingam, S. (2007). *Voluntary Organizations & Social Welfare*, New Delhi : Arise Publications and Distributors.

SWM-304 (C)

MEDICAL AND PSYCHIATRIC SOCIAL WORK II

Max. Marks: 100 (25 –IA / 75 –EA) Credits: 04

Course Objectives

- i. To develop basic understanding of Health and Nutrition useful for social work practice in medical settings.
- ii. To understand the developmental disorders and related therapies to overcome these disorders.
- iii. To develop abilities to analyse the role and challenges faced by government and non-government agencies in securing mental health care to common people.

Course Outcome

- i. Learner will acquire the ability to understand the Health and Nutrition for social work practice in medical settings.
- ii. Learner will also develop the ability to understand developmental disorders and related therapies to overcome these disorders.
- iii. Learner will develop abilities to analyse the role and challenges faced by government and non-government agencies in securing mental health care to common people.

UNIT-I NUTRITION AND HEALTH

- 1.1 Nutrition and Health: Classification of foods
- 1.2 Nutritional Requirement and Balanced Diet
- 1.3 Assessment of Nutritional Status
- 1.4 National Nutritional Policy

UNIT-II OCCUPATIONAL HEALTH AND POLLUTION

- 2.1 Occupational Health: Pollution and Health Hazards
- 2.2 Causes and Prevention of Pollution
- 2.3 Water borne Diseases and their Control

2.4 The Water (Prevention and Control of Pollution) Act, 1974

UNIT-III DEVELOPMENTAL DISORDERS

- 3.1 Developmental Disorders: Clinical Description, Causes and Treatment
- 3.2 Attention Deficit / Hyperactive Disorder
- 3.3 Learning Disorder
- 3.4 Autistic Disorder

UNIT-IV OTHER RELATED DISORDERS AND THERAPIES

- 4.1 Substance Related Disorders
- 4.2 Sexual Disorder: Assessment and Causes
- 4.3 Treatment of Sexual Dysfunction
- 4.4 Social Learning Therapy

SUGGESTED READINGS

1. Practising Health for All – Morkey David, Rohde Jon and Williams, G.
2. Community Health: An Epidemiological Approach – Smith, Bryan C.
3. Social Work Practice in the Health Field – Banlatt, Harriet M.
4. Social Aspects of Illness – Codey, Carel H.
5. Research in the Service of Mental Health – Segal, J. (Ed.)
6. Research in Community and Mental Health – Simmons, R. G. (ed.)
7. Social Dimensions of Mental Health – WHO, Geneva.
8. Mental Health and Mental Illness – Roberts N.

SWM-304 (D)

CORRECTIONAL SOCIAL WORK-II

Max. Marks: 100 (25 –IA / 75 –EA) Credits: 04

Course Objectives

- i. To understand the concept of criminal psychology and criminal behaviour.
- ii. To develop skills for social work intervention in the field of Juvenile Delinquency and Habitual offenders.
- iii. To understand and interpret the theories of crime in correctional social work.

Course Outcome

- i. Learner will develop the understanding of criminal psychology and criminal behaviour.
- ii. Learner will be able to develop skill for social work intervention in dealing with Juvenile Delinquency and Habitual offenders.
- iii. Learner will be able to understand and interpret the theories of crime in correctional social work.

UNIT-I CRIMINAL PSYCHOLOGY

- 1.1 Criminal Psychology: Meaning and Concept
- 1.2 Criminal Behaviour: Psychological Factors
- 1.3 Mental Deficiency in Crime
- 1.4 Personality Disorders and Crime

UNIT-II SOCIAL WORK INTERVENTIONS

- 2.1 Social Case Work in Correctional Settings
- 2.2 Social Group Work in Correctional Settings
- 2.3 Group Therapy with Criminal's Family
- 2.4 Rehabilitation of Criminals

UNIT-III JUVENILE DELINQUENTS AND HABITUAL OFFENDERS

- 3.1 Juvenile Delinquents and Habitual Offenders: Meaning and Concept
- 3.2 Procedural Framework for Juvenile Delinquents
- 3.3 Social Work Intervention with Juvenile Delinquents
- 3.4 Social Work Intervention with Habitual Offenders

UNIT-IV FEMALE CRIMINALS

- 4.1 Female Offenders: Meaning and concept
- 4.2 Legal Procedure for Female Offenders: Special Provisions

- 4.3 Issues and Concerns of Female Crime
- 4.5 Role of Social Workers in Handling Female Criminals

SUGGESTED READINGS

8. Ahuja, Ram *Criminology*, Meerut: Minakshi Publications.
9. Banaras, H.C. & N.K. Teeters *New Horizons in Criminology*, New Delhi Prentice Hall of India, Pvt. Ltd.
10. Clinard, Marshall B *Sociology of Deviant Behaviour*, New York: Holt Rinehart and Winston.
11. Cohen, Albert K. *Deviance and Control* New York: Prentice-Hall of India Pvt. Ltd.
12. Gessay, Donald R. *Crime and Social Process*,
13. Reid, Sue Titus *Crime and Criminology*, New York: Holt, Rinehart and Winston.
14. Siddique, Ahmad. (1993). *Criminology-Problems and Perspectives*, Delhi: Eastern Book Co.

SWM-305

Field Work: (Report writing, Presentation / Seminars and Viva Voce Examination)

Max. Marks: 100, Credits: 04

Course Objectives

- i. To know the HRM and IRPM inter-relationship in the organization.
- ii. To understand the behavioural aspects in industrial settings.
- iii. To understand the actual implementation and methods of supervision process.
- iv. To understand the organizational culture and behaviour in the employees.

Course Outcome

- i. Learner will know the HRM and IRPM inter-relationship in the organization.
- ii. Learner will be able to understand the behavioural aspects in industrial settings.
- iii. Learner will understand the actual implementation and methods of supervision process.
- iv. Learner will be able to understand the organizational culture and behaviour in the employees.

SWM-306

Research Project–I

Major: Industrial Training / Survey/ Research Project

Max. Marks: 100, Credits: 04

Course Objectives

- i. To develop the capacity to study and analyse a social issue of his / her choice.
- ii. To review the related literature and to prepare a framework (Research Methodology) of the research study.
- iii. To draw conclusions and solutions which are applicable to social work practice.

Course Outcome

- i. Learner will develop the capacity to study and analyse a social issue of his / her choice.
- ii. Learner will develop the capacity to review the related literature and to prepare a framework (Research Methodology) of the research study.
- iii. Learner will be able to draw conclusions and solutions which are applicable to social work practice.

SWM-401

PRINCIPLES OF MANAGEMENT AND ORGANISATIONAL BEHAVIOUR

Max. Marks: 100 (25 –IA / 75 –EA) Credits: 04

Course Objectives

- i. To understand the concept of management and development of organization.
- ii. To understand organizational culture, structure, functions and strategies of organizational development.
- iii. To understand the organizational theories and behaviour in organization.

Course Outcome

- i. Learner will acquire the concept of management and development of organization.
- ii. Learner will understand organizational culture, structure, functions and strategies of organizational development.
- iii. Learner will develop the ability to understand organizational theories and behaviour in organization.

UNIT-I MANAGEMENT

- 1.1 Management: Meaning, Concept and Definition
- 1.2 Principles of Management
- 1.3 Strategic Management
- 1.4 Management Thinkers (Taylor, Fayol, Parker, Elton Mayo)

UNIT-II ORGANIZATIONAL DEVELOPMENT

- 2.1 Organizational Development: Meaning, Concept and Strategies
- 2.2 Organizational Structure and Functions
- 2.3 Principles of Organization: Hierarchy, Unity of Command and Authority
- 2.4 Organisational Culture: Trends, Issues and Perspectives

UNIT-III ORGANIZATIONAL THEORIES

- 3.1 Scientific Management Theory
- 3.2 Administrative Management Theory
- 3.3 Bureaucratic Theory
- 3.4 Human Relations Theory

UNIT-IV ORGANISATIONAL BEHAVIOUR

- 4.1 Organisational Behaviour
- 4.2 Communication and Leadership
- 4.3 Motivation and Morale
- 4.4 Organisational Change; Dynamics, MBO

SUGGESTED READINGS

1. Management: Theory and Practice – Dale, E.
2. Organizational Behaviour – Davis, K.
3. Essentials of Management – Koontz, H. And Others
4. Organisational behaviour – Lathan, F.
5. Organisation Development – W.L. French and C.H. Bell
6. The H.R.D. Missionary – Rao T.V.
7. International Areas of HRD – C. Grey Johnson.
8. Human Resource Development: The Indian Experience – D.M.

MARGINALIZED COMMUNITIES: ISSUES AND INTERVENTIONS

Max. Marks: 100 (25 –IA / 75 –EA) Credits: 04

Course Objectives

- i. To understand the concept of marginalization and issues of marginalized groups
- ii. To develop an understanding on the concepts of marginalization, types and factors responsible for marginalization.
- iii. To develop the ability for social work intervention with marginalized groups.

Course Outcome

- i. After the completion of course learner will be able to explain the concept of marginalization and issues of marginalized groups.
- ii. Learner will develop an understanding on the concepts of marginalization, types and factors responsible for marginalization.
- iii. Learner will also develop the ability for social work intervention with marginalized groups.

UNIT-I SOCIAL WORK AND MARGINALIZATION

- 1.1 Understanding of Marginalization
- 1.2 Social Work and Marginalized Groups: An Overview
- 1.3 Process of Marginalization
- 1.4 Key Issues in Social Work Practice with Marginalized Groups

UNIT-II SCHEDULED CASTE AND SCHEDULED TRIBES

- 2.1 Caste System and Casteism in India
- 2.2 Major Problems and Issues of SCs and STs
- 2.3 Constitutional Safeguards to SCs and STs
- 2.4 Contemporary Dalit Movements

UNIT-III MINORITIES IN INDIA

- 3.1 Issues and Problems of Minorities in India
- 3.2 Constitutional Safeguards to Minorities
- 3.3 Issues and Challenges for Minority Development
- 3.4 Govt. Initiatives, Committees and Commissions for Minorities in India

UNIT-IV OTHER BACKWARD CLASSES (OBCs)

- 4.1 Other Backward Classes: Concept and Problems
- 4.2 Constitutional Safeguards for OBCs
- 4.3 Contemporary OBCs Movements
- 4.4 Govt. Initiatives, Committees and Commissions for OBCs

SUGGESTED READINGS

1. Social Policy in India, A.K. Bhartiya & D.K. Singh, New Royal Book Company, Lucknow
2. India Social Problems, Vol.1, 7th Edition 2013, G.R. Madan

3. States and Minorities: What are their Rights and How to Secure them in the Constitution of free India, B.R. Ambedkar
4. Minorities in Indian Social System, Vol. 1, Jseph Benjamin, Gyan Publishing House, New Delhi
5. Reservation to Weaker Sections of Society, Pratishtha S Yadav-2022
6. Social Problems in India, Fourth Edition, Ram Ahuja, Rawat Publication New Delhi
7. The Indian Constituent Assembly, Deliberation on Democracy, Udit Bhatiya

SWM-403

HUMAN RIGHTS AND SOCIAL JUSTICE

Max. Marks: 100 (25 –IA / 75 –EA) Credits: 04

Course Objectives

- i. To develop understanding of Human Rights and emergence of right based perspective in social work practice.
- ii. To understand the concepts and evolution of human rights and duties both in the global and Indian context.
- iii. To understand concept of social justice and social legislation and appreciate social justice as a value of social work profession.

Course Outcome

- i. Learner will be able to understand concept of human rights and social justice and emergence of right based perspective in social work intervention.
- ii. Learner will understand the concepts and evolution of human rights and duties both in the global and Indian context.
- iii. Learner will be able to appreciate social justice as value of social work profession.

UNIT-I INDIAN CONSTITUTION

- 1.1 Indian Constitution: Salient Features
- 1.2 Fundamental Rights and Fundamental Duties
- 1.3 Directive Principles of State Policy
- 1.4 Constitutional Authorities & Institutions

UNIT-II HUMAN RIGHTS AND SOCIAL JUSTICE

- 2.1 Human Rights and Entitlements: Three Generations of HR
- 2.2 UN Declaration of Human Rights and other Conventions for Vulnerable Groups
- 2.3 Social Injustice: Causes and Consequences
- 2.4 Social Justice: Concept and Provisions

UNIT-III INSTRUMENT OF HUMAN RIGHTS AND SOCIAL JUSTICE

- 3.1 Social Security Measures, Social Inclusion
- 3.2 Advocacy: Concept and Issues
- 3.3 Civil Society and Human Rights
- 3.4 Public Interest Litigation

UNIT-IV HUMAN RIGHTS AND PROTECTIVE SYSTEM

- 4.1 International Human Rights Agencies (Amnesty International and Human Rights Watch)
- 4.2 The Protection of Human Rights, 1993; National Human Rights Commission
- 4.3 People with Disability Act, 1975
- 4.4 Right to Information Act, 2005

SUGGESTED READINGS

1. Indian Constitutional Law – M.P. Jain
2. Constitution of Indian – D.D. Basu
3. Social Justice and Human Rights in India – Gupta Namita
4. PWD Act, 2016
5. Right to information Act, 2005

SWM-404

SOCIAL DEVELOPMENT

Max. Marks: 100 (25 –IA / 75 –EA) Credits: 04

Course Objectives

- i. Critically understand the concept, content and process of social development.
- ii. To understand the social and sustainable development in Indian and global context.

- iii. To develop the capacity to identify linkages between social needs, problems, development issues and policies.

Course Outcome

- i. Learner will be able to critically demonstrate the concept, content and process of social development.
- ii. Learner will understand the social and sustainable development in Indian and global context.
- iii. Learner will also able to develop the capacity to identify linkages between social needs, problems, development issues and policies.

UNIT-I UNDERSTANDING SOCIAL DEVELOPMENT

- 1.1 Social development: Meaning, Concept and Goals
- 1.2 Current Debates on Development
- 1.3 Approaches to Development
- 1.4 Development Indices and Indicators

UNIT-II SOCIAL DEVELOPMENT IN INDIA

- 2.1 Historical and Social Context of Development in India
- 2.2 Social Movements Related to Natural Resources, Dams and Other Issues
- 2.3 The Post-Independence Phase: Government Measures and Five Year Plans
- 2.4 Demographic Transition and Development Issues

UNIT-III GLOBALIZATION AND DEVELOPMENT

- 3.1 Globalization: Meaning, Concept and Need
- 3.2 Characteristics of Under-Developed, Developing and Developed Countries
- 3.3 Impact of Globalization on Developing Countries
- 3.4 Role of NGO's and Social Development

UNIT-IV SUSTAINABLE DEVELOPMENT

- 4.1 Sustainable Development: Concept, Issues and Considerations
- 4.2 Human Development and Sustainable Development
- 4.3 Millennium Development Goals and Sustainable Development Goals
- 4.4 Sustainable Development in India: Issues, Problems and Challenges

SUGGESTED READINGS

- 1- Social Work, Social Development and Sustainable Development, - Hajira Kumar
- 2- Sustainable Development Goals – Ajay Ahsawat
- 3- Sustainable Development – H.S. Sharma & Saikumar Chattopadhyay
- 4- Social Development – Jams Midgley

SWM-405

Field Work

(Block Placement as per specialization 90 days) + Viva -Voce

Max. Marks: 100, Credits: 04

Course Objectives

- i. To know the HRM and IRPM inter-relationship in the organization.
- ii. To understand the behavioural aspects in industrial settings.
- iii. To understand the actual implementation and methods of supervision process.
- iv. To understand the organizational culture and behaviour in the employees.

Course Outcome

- i. Learner will know the HRM and IRPM inter-relationship in the organization.
- ii. Learner will be able to understand the behavioural aspects in industrial settings.
- iii. Learner will understand the actual implementation and methods of supervision process.
- iv. Learner will be able to understand the organizational culture and behaviour in the employees.

SWM-406

Research Project-II

(Major: Industrial Training / Survey/ Research Project)

Max. Marks: 100, Credits: 04

Course Objectives

- i. To develop the capacity to study and analyse a social issue of his / her choice.
- ii. To review the related literature and to prepare a framework (Research Methodology) of the research study.

- iii. To draw conclusions and solutions which are applicable to social work practice.

Course Outcome

- i. Learner will develop the capacity to study and analyse a social issue of his / her choice.
- ii. Learner will develop the capacity to review the related literature and to prepare a framework (Research Methodology) of the research study.
- iii. Learner will be able to draw conclusions and solutions which are applicable to social work practice.

Department of Social Work
Institute of Social Sciences,
Dr. Bhimrao Ambedkar University, Agra.
Academic Year : 2021-22
MSW Program Code 645

Course Code	Roll.No.	Name
SWM-403,SWM-404	2008176451001	RAJ KUMAR
SWM-403,SWM-404	2	ABHINAW KUMAR GOND
SWM-403,SWM-404	3	AKHAND PRATAP SINGH
SWM-403,SWM-404	4	ANJALI
SWM-403,SWM-404	5	ANKIT VERMA
SWM-403,SWM-404	6	BHANU PRATAP SINGH
SWM-403,SWM-404	7	BHARAT RAAN VARSHNEY
SWM-403,SWM-404	8	BRAHMANAND
SWM-403,SWM-404	9	DIKSHA PATEL
SWM-403,SWM-404	10	GAURAV SINGH PARIHAR
SWM-403,SWM-404	11	INDRA KAMAL TIWARI
SWM-403,SWM-404	12	KRITI SINGH
SWM-403,SWM-404	13	KRISHAN KANT
SWM-403,SWM-404	14	LALIT SINGH DHAKAR
SWM-403,SWM-404	15	MANISHA SHARMA
SWM-403,SWM-404	16	MITENDRA SINGH
SWM-403,SWM-404	17	MOHINI SONI
SWM-403,SWM-404	18	NITESH
SWM-403,SWM-404	19	POOJA SHARMA
SWM-403,SWM-404	20	POOJA SINGH
SWM-403,SWM-404	21	PRATIKSHA YADAV



SWM-403,SWM-404	22	PUSHPENDRA MUDGAL
SWM-403,SWM-404	23	RACHNA VRMA
SWM-403,SWM-404	25	RAJ KUMAR
SWM-403,SWM-404	26	RAVI KUMAR
SWM-403,SWM-404	27	REENA KUMARI
SWM-403,SWM-404	28	RICHA SHAKYA
SWM-403,SWM-404	29	SAMRADHI SRIVASTAV
SWM-403,SWM-404	30	SANJIV PRATAP SINGH
SWM-403,SWM-404	31	SHAGUN KESARI
SWM-403,SWM-404	32	SHARAD KUMAR
SWM-403,SWM-404	33	SHEKHAR UPADHYAYA
SWM-403,SWM-404	34	SHIVANI YADAY
SWM-403,SWM-404	35	SMRATI DITHONIA
SWM-403,SWM-404	36	SUBHAM CHAUDHRY
SWM-403,SWM-404	37	SUSHIL KUMAR
SWM-403,SWM-404	38	TRIPTI DUBEY
SWM-403,SWM-404	39	TULSI AGRAWAL
SWM-403,SWM-404	40	UTKARSH MUDOTIYA
SWM-403,SWM-404	43	VINITA KUMARI
SWM-403,SWM-404	2008176451044	YAMINI CHAUDHRY

SWM-403, Project Work SWM-404 Summer Training


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